



## City Council Meeting Agenda

- 1. Call To Order, Pledge To Flag, Pastoral Prayer, Roll Call**

The City of Monticello does not endorse religious faith. The prayer is intended to lend solemnity to the public meeting and invite an attitude of respect and consideration.
- 2. Public Participation**

This is an opportunity for the public to provide public comment to the Presiding Officer. Those wishing to speak are required to sign in prior to commencement of the meeting and must address the Council from the seat and table provided. The public comments must comply with Ordinance 2014-02 and be limited to 5 minutes or less.
- 3. Consent Agenda - Approval Of Documents And Action Items As Listed:**
  - 3.1. Claims Report (Claims Dated May 15, 2018 Through May 29, 2018)**

Documents:

[CLAIMS REPORT 5.15.18 THRU 5.29.18.PDF](#)
  - 3.2. Meeting Minutes - City Council Meeting Minutes May 14, 2018**

Documents:

[MCC MAY 14 2018.PDF](#)
  - 3.3. Budget Report - April 2018**

Documents:

[BUDGET REPORT - APRIL 2018.PDF](#)
- 4. Mayor's Report**
- 5. Old Business**
- 6. New Business**
- 6.1. Ordinance 2018-22; An Ordinance Amending Title XI, Chapter 114 Of The Municipal Code (Solicitor's And Canvassers)**

Documents:

[MEMO ORDINANCE 2018-22 SOLICITATION ORDINANCE.PDF](#)  
[ORDINANCE 2018-22 AMENDED SOLICITOR ORDINANCE.PDF](#)
- 7. Aldermen's Report**
- 8. Police Chief's Report**
- 9. City Administrator's Report**

Documents:

[CC MEMORANDUM \(REPORT 5.29.2018\).PDF](#)

**10. City Council Meeting Adjournment**

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
<b>GENERAL FUND</b>				
<b>ADMINISTRATION</b>				
CINTAS	ADMIN UNIFORMS CM	103.66	.00	01-51134-00
CINTAS	ADMIN UNIFORMS MM	47.84	.00	01-51134-00
BMI	MUSIC LICENSE	349.00	.00	01-51145-00
CARDMEMBER SERVICE	PROMOTION	270.00	.00	01-51163-00
CARDMEMBER SERVICE	MISC SUPPLIES	287.59	.00	01-51164-00
NIEMANN FOODS INC	LAB SUPPLIES	45.93	.00	01-51164-00
OFFICE DEPOT	OFFICE SUPPLIES	82.97	.00	01-51164-00
OFFICE DEPOT	OFFICE SUPPLIES	47.99	.00	01-51164-00
CINTAS	ADMIN MATS	67.28	.00	01-51171-01
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	159.00	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	25.00	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	75.00	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	COMPUTER SUPPORT	25.00	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	150.00	.00	01-51171-03
AREA-WIDE TECHNOLOGIES	MONTHLY MAINTENANCE	1,026.50	.00	01-51171-03
FARNSWORTH GROUP INC	TRACT 8 ENGINEERING	330.75	.00	01-51172-03
BENEFIT PLANNING CONSULTANTS	HRA/COBRA SERVICES	171.60	.00	01-51172-04
CARDMEMBER SERVICE	MISC SUPPLIES	99.00	.00	01-51172-04
STEPHENS, KATHERINE	OFFICE CLEANING	325.00	.00	01-51172-04
VERIZON WIRELESS	GIS	38.01	.00	01-51172-04
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	111.90	.00	01-51175-00
MONTICELLO CITY UTILITY SERV	WATER ADMIN	18.74	.00	01-51175-00
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	262.42	.00	01-51175-01
MONTICELLO CITY UTILITY SERV	WATER/L.C.	26.67	.00	01-51175-01
CARDMEMBER SERVICE	CONFERENCE TS	143.63	.00	01-51177-00
SUMMERS, TERRY	TUITION REMBURSEMENT	2,074.50	.00	01-51177-01
DOBBER'S GYM	RECURRING FEE	150.00	.00	01-51177-02
THE FITNESS CENTER	RECURRING FEE	150.00	.00	01-51177-02
KIRBY MEDICAL CENTER	EMERGENCY AMBULANCE SERVICE	8,563.35	.00	01-51178-14
Total ADMINISTRATION:		15,228.33	.00	
<b>POLICE</b>				
RAY O'HERRON	UNIFORMS	333.60	.00	01-51334-00
CARDMEMBER SERVICE	MISC SUPPLIES	388.89	.00	01-51364-00
CARDMEMBER SERVICE	MISC SUPPLIES	31.00	.00	01-51364-02
CARDMEMBER SERVICE	MISC SUPPLIES	427.30	.00	01-51371-03
RICK RIDINGS FORD MERCURY	SQUAD CAR MAINT	69.92	.00	01-51371-05
CARDMEMBER SERVICE	MISC SUPPLIES	472.50	.00	01-51372-01
MODERN MARKETING	WINDOW TAGS	663.11	.00	01-51372-01
SPECIALITY RISK OF AMERICA	YEARLY MEMBERSHIP RENEWAL	698.00	.00	01-51372-01
3SI SECURITY SYSTEMS	RENEWAL MEMBERSHIP	216.00	.00	01-51372-06
PROGRESSIVE MICROTECHNOLOGY INC	EVIDENCE TRACKER	495.00	.00	01-51372-06
CARDMEMBER SERVICE	MISC SUPPLIES	228.00	.00	01-51372-08
VERIZON WIRELESS	OFFICER CELL PHONES	343.36	.00	01-51374-00
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	167.68	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POIICE	26.67	.00	01-51375-00
MONTICELLO CITY UTILITY SERV	WATER/POIICE	35.82	.00	01-51375-00
CARDMEMBER SERVICE	TRAINING JC	15.06	.00	01-51377-00
Total POLICE:		4,611.91	.00	

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
<b>FIRE</b>				
NIEMANN FOODS INC	GENERAL SUPPLIES	8.28	.00	01-51443-00
VERIZON WIRELESS	CELL PHONE	57.52	.00	01-51472-04
Total FIRE:		65.80	.00	
<b>PUBLIC WORKS</b>				
CINTAS	UNIFORMS	239.40	.00	01-51534-00
CARDMEMBER SERVICE	MISC SUPPLIES	259.78	.00	01-51543-00
STETSON BUILDING PRODUCTS LLC	SUPPLIES	146.27	.00	01-51543-00
PIATT COUNTY SERVICE CO	FUEL	84.66	.00	01-51561-00
CARDMEMBER SERVICE	BEAUTIFICATION	554.58	.00	01-51564-08
COUNTRY ARBORS NURSERY INC	BEAUTIFICATION	853.25	.00	01-51564-08
HEDGE TO EDGE INC	MULCH	480.00	.00	01-51564-08
NIEMANN FOODS INC	BEAUTIFICATION	31.96	.00	01-51564-08
PRAIRIE GARDENS	BEAUTIFICATION	212.89	.00	01-51564-08
BODINE ENVIRONMENTAL SERVICES	PUBLIC WORKS/MAINT SHED INSPECTION	1,147.80	.00	01-51571-01
BODINE ENVIRONMENTAL SERVICES	STREET SHED ASB INSPECTION	474.20	.00	01-51571-01
CINTAS	PW MATS/SUPPLIES	56.48	.00	01-51571-01
JOHN DEERE FINANCIAL	VEH MAINT	720.51	.00	01-51571-02
MARTIN EQUIPMENT OF IL	VEHICLE MAINTENANCE	79.82	.00	01-51571-02
PIATT COUNTY SERVICE CO	VEH MAINT	549.60	.00	01-51571-02
MONTICELLO CITY UTILITY SERV	WATER/PW	38.69	.00	01-51575-00
MONTICELLO CITY UTILITY SERV	WATER/PW	95.43	.00	01-51575-00
MONTICELLO CITY UTILITY SERV	WATER/PW	48.29	.00	01-51575-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	100.80	.00	01-51575-02
Total PUBLIC WORKS:		6,174.41	.00	
<b>RECREATION</b>				
CINTAS	UNIFORMS	19.68	.00	01-51634-00
CINTAS	REC UNIFORMS MC	131.64	.00	01-51634-00
GOLD MEDAL - CHICAGO	CONCESSIONS	300.00	.00	01-51665-00
SAM'S CLUB	CONCESSIONS	643.35	.00	01-51665-00
JOHN DEERE FINANCIAL	VEH MAINT	44.51	.00	01-51671-02
STRIPMASTERS	POWDER COAT BIKE RACKS	300.00	.00	01-51671-05
CARDMEMBER SERVICE	MISC SUPPLIES	771.78	.00	01-51671-08
CARDMEMBER SERVICE	MISC SUPPLIES	21.77	.00	01-51671-09
MONTICELLO CITY UTILITY SERV	WATER	8.52	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER	18.74	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER	32.18	.00	01-51675-01
MONTICELLO CITY UTILITY SERV	WATER	7.05	.00	01-51675-02
MONTICELLO CITY UTILITY SERV	WATER/RANGE	38.69	.00	01-51675-03
MONTICELLO CITY UTILITY SERV	WATER	.33	.00	01-51675-04
MONTICELLO CITY UTILITY SERV	WATER WILKIE COMPLEX	1,136.25	.00	01-51675-04
CARDMEMBER SERVICE	MISC SUPPLIES	7.99	.00	01-51678-06
CARDMEMBER SERVICE	MISC SUPPLIES	22.35	.00	01-51678-17
Total RECREATION:		3,504.83	.00	
<b>AQUATIC CENTER/POOL</b>				
GOLD MEDAL - CHICAGO	POOL CONCESSIONS	2,451.68	.00	01-51765-00
ADVANCED DRAINAGE SYSTEMS	MISC SUPPLIES	80.00	.00	01-51771-01
CARDMEMBER SERVICE	MISC SUPPLIES	873.68	.00	01-51771-01
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	116.65	.00	01-51775-00
MONTICELLO CITY UTILITY SERV	WATER/POOL	107.22	.00	01-51775-00
MONTICELLO CITY UTILITY SERV	WATER/POOL	26.77	.00	01-51775-00
CARDMEMBER SERVICE	MISC SUPPLIES	1,394.36	.00	01-51778-01

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total AQUATIC CENTER/POOL:		5,050.36	.00	
<b>CAPITAL IMPROVEMENTS DEPT</b>				
STETSON BUILDING PRODUCTS LLC	STODDARD SUPPLIES	331.72	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	679.20	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	566.00	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	456.20	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	622.60	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	679.20	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	396.20	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	622.60	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	452.80	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	566.00	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	679.20	.00	01-51880-39
VCNA PRAIRIE LLC	CONCRETE	566.00	.00	01-51880-39
Total CAPITAL IMPROVEMENTS DEPT:		6,617.72	.00	
Total GENERAL FUND:		41,253.36	.00	
<b>WATER WORKS</b>				
<b>WATER WORKS</b>				
CINTAS	UNIFORMS	60.04	.00	02-52134-00
JOHN DEERE FINANCIAL	MISC PARTS	23.39	.00	02-52143-00
BRENTAG MID-SOUTH INC	CHLORINE	99.50	.00	02-52162-01
BRENTAG MID-SOUTH INC	HYDRO ACID	281.50	.00	02-52162-03
BRENTAG MID-SOUTH INC	SODIUM HYPO	218.51	.00	02-52162-10
LAWSON PRODUCTS INC	SUPPLIES	110.11	.00	02-52164-00
DAVE & HARRY LOCKSMITHS INC	WW DOOR REPAIR	192.00	.00	02-52171-01
HOSS SALES AND SERVICE	VEHC MAINTENANCE	276.78	.00	02-52171-02
CARDMEMBER SERVICE	MISC SUPPLIES	99.44	.00	02-52172-05
KEY LABORATORY SERVICES INC	WATER TESTING	15.95	.00	02-52172-05
KEY LABORATORY SERVICES INC	WATER TESTING	31.90	.00	02-52172-05
P D C LABORATORIES INC	WATER TESTING	22.00	.00	02-52172-05
AMEREN IP	GAS & ELECTRICITY	107.62	.00	02-52175-00
DIRECT ENERGY BUSINESS	ELECTRIC/GAS	2,173.97	.00	02-52175-00
FIRST MID-IL BANK & TRUST	A/G TANK LOAN PYMT	121,513.23	.00	02-52180-18
Total WATER WORKS:		125,225.94	.00	
Total WATER WORKS:		125,225.94	.00	
<b>SANITATION</b>				
<b>SANITATION</b>				
CINTAS	UNIFORMS	78.00	.00	04-54734-00
HAWKINS INC	PLANT CHEMICALS	344.00	.00	04-54762-00
HAWKINS INC	PLANT CHEMICALS	543.13	.00	04-54762-00
NIEMANN FOODS INC	LAB SUPPLIES	125.69	.00	04-54764-00
BODINE ENVIRONMENTAL SERVICES	BAR SCREEN ASB INSPECTION	244.40	.00	04-54771-01
CINTAS	WWTP MATS	16.60	.00	04-54771-01
FEHR GRAHAM	WWTP NPDES PERMITTING	500.00	.00	04-54772-04
DIRECT ENERGY BUSINESS	ELECTRICITY/GAS	3,793.01	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	46.22	.00	04-54775-00
MONTICELLO CITY UTILITY SERV	WATER/WWTP	17.04	.00	04-54775-00
IMCO UTILITY SUPPLY CO	SEWER SUPPLIES	116.36	.00	04-54780-01

Vendor Name	Description	Net Invoice Amount	Amount Paid	GL Account Number
Total SANITATION:		5,824.45	.00	
Total SANITATION:		5,824.45	.00	
<b>MOTOR FUEL TAX EXPENDITURES</b>				
ESCA CONSULTANTS INC	WASH & MARKET PRELIM ENGIN	228.00	.00	05-55173-11
ESCA CONSULTANTS INC	SANGAMON RIVER BRIDGE DEMO ENGINEE	922.00	.00	05-55173-12
ESCA CONSULTANTS INC	ALT 4 A ACCESS ENGINEERING	10,551.00	.00	05-55173-12
Total EXPENDITURES:		11,701.00	.00	
Total MOTOR FUEL TAX:		11,701.00	.00	
Grand Totals:		184,004.75	.00	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

## MONTICELLO CITY COUNCIL

May 14, 2018

Mayor Stoner called the meeting to order at 7 p.m.

Alderman Stoner led the Council in the Pledge of Allegiance, and Father Bruce Lopez from St. Philomena Catholic Church led the council in prayer.

Roll Call was taken by Deputy City Clerk, Maura Metcalf.

ROLL CALL: Present: John Miller, Tammy Sebens, Jeremy Jones, Ian Clark  
Joe Brown, Tom Reed, Wendall Brock, Cochran Keating

Absent: None

Also Present: Jim Grabarczyk, Maura Metcalf, Brett Baker, Callie  
McFarland, Monticello Police Chief, John Carter

PUBLIC PARTICIPATION: NONE

CONSENT AGENDA:

- a) Claims Report – Claims dated April 24, 2018 through May 14, 2018
- b) Meeting Minutes:  
City Council Meeting Minutes April 23, 2018, City Council Closed Session Meeting  
Minutes April 23, 2018
- c) Treasurer’s Report – March 2018
- d) Police Report – April 2018
- e) Permit Report – April 2018
- f) Fire Report – April 2018
- g) Police Pension Annual Report - 2017

A motion was made by Alderman Keating and seconded by Alderman Miller to approve the Consent Agenda items. A voice vote was taken and motion carried with all present voting yes.

**MAYOR’S REPORT:** Mayor Stoner reported that Panhandle Milling has recently purchased Viobin USA and will incorporate the 76-year Monticello business as part of their growth strategy for serving their already international reach in the market. The City looks forward to seeing Panhandle Milling in the community. The Grand opening & ribbon cutting for FroYo Factory is Friday, May 18<sup>th</sup>, at 6pm- I encourage the Council to attend this and welcome this new business to the downtown. PFC Robert C. Burke Memorial event will be on Thursday at 7 pm in HS Auditorium. Please let me know you are attending for recognition at the event.

Upcoming events-The first weekend for the 401-steam engine will be this weekend at the Monticello Railway Museum. “Doublewide Texas” will be performed for the second weekend by the Monticello Theater Association this Friday, Saturday & Sunday. Third Saturday Garden Tour at Allerton Park, this Saturday. He also congratulated the 2018 area graduates that are graduating weekend and wished them the best in their journeys.

OLD BUSINESS: NONE

NEW BUSINESS:

**Ordinance 2018-18; Variance Request; Cornerstone Enterprises Limited Partnership, 1009 S. Irving Street** Mayor Stoner asked Callie McFarland to give the council an overview of the ordinance. McFarland stated that it is important to note that the Zoning Ordinance does not consider regulations for a Community Living Facility, Category III for lot coverage and parking, so common practice is to defer to a use most similar in nature- multi-family in this case. Cornerstone Enterprises Limited Partnership currently owns and operates Arbor Rose, an assisted living facility for residents with Alzheimer’s Disease. The owners wish to construct an addition on the facility to expand from 10 beds to 16 beds. The plans submitted show an expansion of 86’ x 41’, which would create a total square footage of 8,566sf. This would make the total lot coverage for this parcel 41.8%, exceeding the 40% maximum lot coverage for a multi-family dwelling. Additionally, the Zoning Ordinance requires a certain number of off-street parking spaces, as well as a minimum number of parking spaces for each use. The majority of the property which will not be built upon will be used for storm water control, leaving no room for off-street parking. The parking will be constructed in the Right-of-Way of the property, per a City-issued Right-of-way permit, and will meet the construction standards set forth in the permit. The road surface will be extended to the south end of the property (the surface currently stops less than half the width of the lot,) and is depicted in the site plan included in the supporting documents. The owner will also make curb and gutter improvements to the degree that City Staff finds acceptable. Due to the nature of the use, Staff is comfortable with the request to reduce the required parking spaces of 2/unit (multi-family). Parking requirements for example communities which do address this particular use range from 1 space per bed (Savoy and Rantoul), 1 space per 3 beds (Charleston), 1 space per 4 beds (Arcola), to 1 space per 5 beds (Taylorville), including staff and visitors. Based upon these plans, the owner has applied for two variances: a variance to the maximum lot coverage for a multi-family use in an RD zone, increasing the maximum lot coverage from 40% to 41.8%; and a variance to the parking requirements for a multi-family dwelling, decreasing the total number of parking spaces required from 32 to 13, and the requirement for off-street parking. A representative for the owner stated that there would be a min/max of 4-5 employees at one time on site. Staff recommends that the implementation of this variance request be contingent upon final site plan approval by the City of Monticello, receipt of an Illinois Department of Transportation Right-of-way permit to allow for construction of storm sewer line to interconnect with IDOT line, granting of easement by the DeWitt Piatt Bi-County Health Department dedicated to the City of Monticello for construction of storm line by Cornerstone Enterprises Limited Partnership to be maintained by the City of Monticello. At the public hearing, the petitioners stated that they were in receipt of both these items. A public notice was published in the March 28th, 2018



edition of the Piatt County Journal Republican, and all adjacent property owners were notified via certified mail as required by State Statute. Staff heard concerns prior to the hearing date regarding drainage, parking and the maintenance of the fence on the property.

A public hearing was held at the April 16th, 2018 Planning & Zoning Board meeting. Concerns were raised about the number of parking spaces, overflow parking consideration, and turnaround parking consideration. The Planning and Zoning Board discussed and voted to recommend approval of the variance requests, (6-1) with the recommended contingencies listed above. The motion and the Ordinance both reflect these findings. A motion was made by Alderman Jones and seconded by Alderwoman Sebens to approve Ordinance 2018-18 Variance Request; Cornerstone Enterprises Limited Partnership, 1009 S. Irving Street. A voice vote was taken and the motion carried with all present voting yes.

**Ordinance 2018-21; An Ordinance Amending Title V of the Municipal Code (Water Regulations)** Mayor Stoner asked Maura Metcalf, Finance and Human Resources Director to give the council an overview of the ordinance. Ms. Metcalf stated that this ordinance is amending several regulations under Title V of the Municipal Code, Water Regulations. She indicated we are doing some housekeeping in the water department and want the code to match the practices we are doing. The changes are as follows: 51.02 APPLICATION. The wording for online applications has been added. 51.03 DEPOSIT. The \$50 deposit isn't enough to cover many renter's final bills with the increased water rates. Increasing it to \$75 will protect the landlord and the city. § 51.46 BILLS. The penalty for NSF checks is increasing. 51.48 LEAK ADJUSTMENTS. This winter we had an abundance of pipes burst due to the extremely cold weather. This amendment will allow for residents to have a reduced bill for the water usage. Alderman Brown questioned whether half of the water was enough. Alderman Clark felt it is very generous of the city to give any discount. Alderman Keating inquired whether there was a way to find out sooner if a resident had a leak. Public Works Director, Jim Grabarczyk, indicated there are systems available that would notify the customer and the city instantly if a leak is notified. He informed council that it is something he and Scott Bailey are looking at, and a proposal will be brought to council regarding it. He indicated it is very costly. A motion was made by Alderman Clark and seconded by Alderman Miller to waive the second reading of Ordinance 2018-21. A voice vote was taken and the motion carried with 5 yes, and 2 no votes. A motion was made by Alderman Keating and seconded by Alderwoman Sebens to approve Ordinance 2018-21; An Ordinance Amending Title V of the Municipal Code (Water Regulations). A voice vote was taken and the motion carried with all present voting yes.

**Ordinance 2018-22: Update to Solicitation Ordinance** Mayor Stoner asked John Carter, Chief of Police to give the council an overview of the ordinance. Chief Carter stated that this ordinance would update the current Solicitation Ordinance. Chief asked the City Attorney to review the City's solicitor ordinance, and propose suggested amendments designed to reduce fraud and crime, while also protecting solicitors' First Amendment rights.

It was determined that the current ordinance is not in line with First Amendment Rights of Canvassers and the changes are necessary for compliance. We still require permits (licenses) for commercial Door-to-Door Solicitation: The proposed ordinance requires a license for door-to-door commercial solicitation, tailoring the City's regulations to where fraud, crime, and privacy concerns are greatest, while also leaving open opportunities to engage in First Amendment-

protected activities. Non-Commercial Door-to-Door Solicitation License Is Not Required: The proposed Ordinance specifies that individuals or organizations with certain enumerated purposes do not need to apply or pay for a license to solicit within the City. This provision acknowledges important First Amendment rights of religious organizations and news media, while requiring compliance with the resident's direction regarding welcome solicitors at his or her residence.

This ordinance allows for the creation of a "No Knock" Registry: Residents may prohibit door-to-door commercial and/or non-commercial solicitation by registering their residence with the Police Department, which will maintain and publish the "No Knock" registry on the City's website. Residents may also exclude door-to-door commercial and/or non-commercial solicitors from their property by posting an appropriate sign. This procedure empowers residents to permit or prohibit door-to-door solicitation and reduces claims that the City is regarding First Amendment rights. In conclusion, the proposed amendments to the City's solicitor ordinance are intended to help the City accomplish its goals regarding crime, fraud, and privacy, while regulating solicitors in accordance with the applicable statutes and constitutional requirements. Chief Carter indicated it is the Police that issue the permit, not the City Clerk as stated in the ordinance. Alderman Keating asked to postpone voting on the ordinance until corrected. All present agreed. Alderman Brown clarified that if a resident requests to be on the "no solicitation list" that even politicians would not be able to knock on their door. Alderman Keating inquired if the \$10 fee is enough. Chief Carter confirmed that politicians would not be allowed, and the fee was appropriate. This ordinance will be corrected and voted on at the May 29, 2018 meeting.

**Resolution 2018-23; Resolution for collection services** Mayor Stoner asked John Carter, Chief of Police to give the council an overview of the resolution. Chief Carter stated that this resolution would allow the city to use a collection agency for collection of fines instead of an attorney. The Police Department is paying for legal fees for the collection of fines for parking and other enforcement. Illinois statute authorizes charging the respondent, rather than the City. This contract with Sonnenschein Financial Services places the cost onto the violator rather than the City for the collection of fines. Additionally, since Sonnenschein Financial Services will not initiate legal proceedings, the City should be entitled to money or property it recovers through its own legal proceedings. This one (1) year contract does not renew unless we specifically initiate a renewal. This agreement will save the City money on legal fees when collecting fines. A motion was made by Alderman Jones and seconded by Alderman Brock to approve Resolution 2018-23; Resolution for collection services. A voice vote was taken and the motion carried with all present voting yes.

ALDERMAN'S REPORT:

Alderman Brown requested an update on Stoddard Court. Brett Baker, Capital Improvement Project Manager, indicated it was on schedule and should be done before oil & chip in late July. Alderman Brown also inquired about where the city was on a program to help the elderly with maintenance issues. Alderman Keating stated that he likes the glass being removed from City Hall. He thinks it is more welcoming and transparent. Alderman Miller congratulated the Public Works staff on all their hard work on the City Cleanup. Alderman Brock stated he is happy we include electronic recycling at the Clean up days. He also reminded residents to not mow their grass clippings on to the roadway. He congratulated the High School and Middle School students moving on to State. Alderman Jones Congratulated the Seniors on graduation and reminded everyone to watch for extra traffic by the middle school on Sunday.

**POLICE CHIEF'S REPORT:**

Monticello Police Chief John Carter stated that it is mowing season so make sure to mow your grass before it gets too tall. Lieutenant Jones will be out later this week giving out ordinance violations to those whose grass is taller than 12 inches.

**CITY ADMINISTRATOR'S REPORT:** None

A motion was made by Alderman Clark and seconded by Alderman Jones to adjourn the meeting at 7:41 p.m.

Respectfully Submitted by:

Maura Metcalf

Deputy City Clerk

**CITY OF MONTICELLO  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT RECEIVED
01-41001-00 PROPERTY TAX	660,800.00	.00	.00	(	660,800.00)	.0
01-41002-01 GENERAL SALES TAX	964,000.00	72,744.11	307,966.53	(	656,033.47)	32.0
01-41002-03 USE TAX	130,000.00	10,568.02	54,475.64	(	75,524.36)	41.9
01-41003-00 INCOME TAX	560,000.00	47,109.64	180,975.43	(	379,024.57)	32.3
01-41004-00 ROAD & BRIDGE TAX	45,000.00	9,286.62	18,896.75	(	26,103.25)	42.0
01-41005-00 FOREIGN FIRE INS. TAX	9,000.00	.00	.00	(	9,000.00)	.0
01-41006-00 HOTEL/MOTEL TAX	23,000.00	1,007.32	6,124.62	(	16,875.38)	26.6
01-41007-00 REPLACEMENT TAX	1,000,000.00	235,844.19	479,904.51	(	520,095.49)	48.0
01-41008-00 GAMING RECEIPTS	75,000.00	6,113.49	25,906.13	(	49,093.87)	34.5
01-41009-00 MISCELLANEOUS TAXES-AUTO & MH	500.00	.00	.00	(	500.00)	.0
<b>TOTAL TAXES</b>	<b>3,467,300.00</b>	<b>382,673.39</b>	<b>1,074,249.61</b>	(	<b>2,393,050.39)</b>	<b>31.0</b>
01-41040-01 POOL RECEIPTS/FAMILY PASSES	45,000.00	6,790.00	10,445.00	(	34,555.00)	23.2
01-41040-02 POOL RECEIPTS/INDIVIDUAL PASSE	10,500.00	1,465.00	2,070.00	(	8,430.00)	19.7
01-41040-03 POOL RECEIPTS/SWIM LESSONS	9,000.00	.00	.00	(	9,000.00)	.0
01-41040-04 POOL RECEIPTS/POOL PARTIES	8,000.00	130.00	170.00	(	7,830.00)	2.1
01-41040-05 POOL RECEIPTS/DAILY ATTENDANCE	38,000.00	.00	.00	(	38,000.00)	.0
01-41040-06 POOL RECEIPTS/SWIM TEAM	5,000.00	.00	.00	(	5,000.00)	.0
01-41040-07 POOL-CONCESSIONS	21,000.00	.00	.00	(	21,000.00)	.0
<b>TOTAL POOL RECEIPTS</b>	<b>136,500.00</b>	<b>8,385.00</b>	<b>12,685.00</b>	(	<b>123,815.00)</b>	<b>9.3</b>
01-41050-01 PROGRAM FEES/BASEBALL	10,000.00	200.00	6,403.48	(	3,596.52)	64.0
01-41050-02 PROGRAM FEES/SOFTBALL	7,000.00	130.00	3,958.67	(	3,041.33)	56.6
01-41050-03 PROGRAM FEES/T-BALL-PEANUT	7,500.00	425.00	8,419.79		919.79	112.3
01-41050-06 PROGRAM FEE-LIVINGSTON CENTER	1,500.00	50.00	445.00	(	1,055.00)	29.7
01-41050-08 PROGRAM FEES/GOLF LESSONS	1,000.00	.00	.00	(	1,000.00)	.0
01-41050-09 PROGRAM FEES/SOCCER	12,500.00	.00	.00	(	12,500.00)	.0
01-41050-10 PROGRAM FEES-EASTER EGG HUNT	200.00	250.00	150.00	(	50.00)	75.0
01-41050-11 PROGRAM FEE/VOLLEYBALL	300.00	.00	.00	(	300.00)	.0
01-41050-12 PROGRAM FEE/JR FOOTBALL	6,000.00	.00	.00	(	6,000.00)	.0
<b>TOTAL RECREATION PARTICIPATION</b>	<b>46,000.00</b>	<b>1,055.00</b>	<b>19,376.94</b>	(	<b>26,623.06)</b>	<b>42.1</b>
01-41051-00 PROGRAM-DRIVING RANGE	5,000.00	368.00	368.00	(	4,632.00)	7.4
01-41052-02 MOVIE SPONSORSHIPS	1,600.00	385.00	770.00	(	830.00)	48.1
01-41065-04 CONCESSIONS--BASEBALL	10,000.00	.00	.00	(	10,000.00)	.0
<b>TOTAL MISC RECREATION</b>	<b>16,600.00</b>	<b>753.00</b>	<b>1,138.00</b>	(	<b>15,462.00)</b>	<b>6.9</b>

**CITY OF MONTICELLO  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT RECEIVED
01-41011-00 CLEAN-UP WEEK RECEIPTS	13,000.00	.00	.00	(	13,000.00)	.0
01-41013-00 TAXABLE SALES/BAGS,BINS,CARDS	100.00	.00	.00	(	100.00)	.0
01-41014-01 MISC SALES & REFUNDS	5,000.00	.00	60,980.98		55,980.98	1,219.6
01-41014-04 DRUG FORFEITURE ASSET	100.00	.00	.00	(	100.00)	.0
01-41015-00 LIVINGSTON CENTER RECEIPTS	1,500.00	228.98	484.62	(	1,015.38)	32.3
01-41022-00 BUILDING PERMITS	20,000.00	1,125.00	3,335.00	(	16,665.00)	16.7
01-41023-01 LICENSES-OPERATING LICENSES	2,500.00	.00	400.00	(	2,100.00)	16.0
01-41023-02 LICENSES/LIQUOR	14,000.00	425.00	425.00	(	13,575.00)	3.0
01-41023-03 WASTE HAULER LICENSE & FEES	15,000.00	.00	.00	(	15,000.00)	.0
01-41023-04 AGGREGATION FEE	20,000.00	1,268.93	6,111.81	(	13,888.19)	30.6
01-41024-01 TELEPHONE FRANCHISE	10,000.00	796.70	3,136.03	(	6,863.97)	31.4
01-41024-02 FRANCHISE/CABLE TV	47,000.00	11,072.09	21,473.98	(	25,526.02)	45.7
01-41024-03 AMEREN UTILITY AGREEMENTS	29,175.00	56,675.00	56,675.00		27,500.00	194.3
01-41025-00 FINES	30,000.00	1,829.35	6,505.79	(	23,494.21)	21.7
01-41025-01 SHOP WITH A COP DONATIONS	3,000.00	.00	.00	(	3,000.00)	.0
01-41026-00 INSURANCE REIMBURSEMENT	44,000.00	.00	.00	(	44,000.00)	.0
01-41027-00 INTEREST	1,000.00	166.70	661.14	(	338.86)	66.1
<b>TOTAL MISC INCOME</b>	<b>255,375.00</b>	<b>73,587.75</b>	<b>160,189.35</b>	<b>(</b>	<b>95,185.65)</b>	<b>62.7</b>
<b>TOTAL FUND REVENUE</b>	<b>3,921,775.00</b>	<b>466,454.14</b>	<b>1,267,638.90</b>	<b>(</b>	<b>2,654,136.10)</b>	<b>32.3</b>

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>ADMINISTRATION</b>						
<b>PERSONNEL EXPENDITURES</b>						
01-51131-00 SALARIES	457,557.00	33,722.86	150,809.24	(	306,747.76)	( 33.0)
01-51132-00 PAYROLL TAXES	84,107.00	5,543.48	26,342.81	(	57,764.19)	( 31.3)
01-51134-00 NON-INSURANCE BENEFITS	8,367.00	774.62	4,885.67	(	3,481.33)	( 58.4)
01-51136-00 EMPLOYEE INSURANCE	83,217.00	5,187.07	26,904.96	(	56,312.04)	( 32.3)
<b>TOTAL PERSONNEL EXPENDITURES</b>	<b>633,248.00</b>	<b>45,228.03</b>	<b>208,942.68</b>	<b>(</b>	<b>424,305.32)</b>	<b>( 33.0)</b>
<b>EQUIPMENT &amp; SUPPLIES</b>						
01-51143-00 EQUIPMENT/ADMINISTRATION	5,000.00	.00	.00	(	5,000.00)	.0
01-51144-00 EQUIPMENT LEASES	7,500.00	673.11	2,291.65	(	5,208.35)	( 30.5)
01-51145-00 PROGRAM SUPPORT, LICENCES ETC	8,000.00	.00	3,982.54	(	4,017.46)	( 49.8)
01-51161-00 FUEL	2,500.00	160.70	501.68	(	1,998.32)	( 20.0)
01-51163-00 SUPPLIES-PROMOTION/NEWSLETTE	4,000.00	25.00	631.30	(	3,368.70)	( 15.8)
01-51164-00 SUPPLIES-GENERAL	20,000.00	937.33	5,016.48	(	14,983.52)	( 25.1)
<b>TOTAL EQUIPMENT &amp; SUPPLIES</b>	<b>47,000.00</b>	<b>1,796.14</b>	<b>12,423.65</b>	<b>(</b>	<b>34,576.35)</b>	<b>( 26.4)</b>
<b>INSURANCE - PROPERTY, LIABILITY,</b>						
01-51166-00 INSURANCE	29,400.00	.00	268.00	(	29,132.00)	( .9)
<b>MAINTENANCE</b>						
01-51171-01 MAINT-BUILDING & GROUNDS	5,000.00	107.28	1,086.13	(	3,913.87)	( 21.7)
01-51171-02 MAINT-VEH & EQUIP-BI	1,500.00	58.71	82.63	(	1,417.37)	( 5.4)
01-51171-03 MAINT-COMPUTERS	10,000.00	1,676.50	6,064.50	(	3,935.50)	( 60.6)
01-51171-04 MAINT-COMPUTER NETWORK	6,000.00	.00	3,589.60	(	2,410.40)	( 59.8)
01-51171-05 MAINTENANCE-CITY WEBSITE	3,500.00	.00	3,310.00	(	190.00)	( 94.5)
01-51171-07 MAINT-LIVINGSTON CENTER	12,000.00	486.35	1,417.19	(	10,582.81)	( 11.8)
01-51171-08 CIVIC SYSTEMS- PROGRAM SUPPOR	2,000.00	.00	935.68	(	1,064.32)	( 46.7)
<b>TOTAL MAINTENANCE</b>	<b>40,000.00</b>	<b>2,328.84</b>	<b>16,485.73</b>	<b>(</b>	<b>23,514.27)</b>	<b>( 41.2)</b>
<b>SERVICES</b>						
01-51172-01 SERVICES-LEGAL FEES	90,000.00	4,397.42	13,680.10	(	76,319.90)	( 15.2)
01-51172-02 SERVICES-AUDIT	18,500.00	.00	8,000.00	(	10,500.00)	( 43.2)
01-51172-03 SERVICES-ENGINEERING	20,000.00	1,360.00	3,994.00	(	16,006.00)	( 20.0)
01-51172-04 SERVICES-OTHER	25,000.00	536.10	8,804.03	(	16,195.97)	( 35.2)
01-51172-05 SERVICES-RIVER GAUGE STATION	1,500.00	.00	.00	(	1,500.00)	.1
<b>TOTAL SERVICES</b>	<b>155,000.00</b>	<b>6,293.52</b>	<b>34,478.13</b>	<b>(</b>	<b>120,521.87)</b>	<b>( 22.2)</b>
<b>UTILITIES</b>						
01-51173-00 UTILITIES-TELEPHONE	3,000.00	203.75	928.11	(	2,071.89)	( 30.9)
01-51175-00 UTILITIES-GAS/WATER ETC	14,000.00	468.35	2,337.64	(	11,662.36)	( 16.7)
01-51175-01 UTILITIES-LIVINGSTON CENTER	6,000.00	277.09	1,837.63	(	4,162.37)	( 30.6)
<b>TOTAL UTILITIES</b>	<b>23,000.00</b>	<b>949.19</b>	<b>5,103.38</b>	<b>(</b>	<b>17,896.62)</b>	<b>( 22.2)</b>

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>TRAVEL &amp; MEETINGS</b>						
01-51176-00 TRAVEL & MEETINGS	5,000.00	1,027.37	1,665.03	(	3,334.97)	( 33.3)
TOTAL TRAVEL & MEETINGS	5,000.00	1,027.37	1,665.03	(	3,334.97)	( 33.3)
<b>TRAINING</b>						
01-51177-00 TRAINING	10,000.00	282.94	2,147.94	(	7,852.06)	( 21.5)
01-51177-01 EDUCATION REIMBURSEMENT	6,500.00	.00	.00	(	6,500.00)	.0
01-51177-02 WELLNESS PROGRAM	3,600.00	300.00	1,200.00	(	2,400.00)	( 33.3)
TOTAL TRAINING	20,100.00	582.94	3,347.94	(	16,752.06)	( 16.7)
<b>PROGRAMS</b>						
01-51178-01 PROGRAM-SAFETY	5,000.00	.00	.00	(	5,000.00)	.0
01-51178-03 PROGRAM-FACADE GRANT	10,000.00	.00	.00	(	10,000.00)	.0
01-51178-10 PROGRAM-SUPPORT TOURISM	19,500.00	.00	.00	(	19,500.00)	.0
01-51178-11 PROGRAM SUPPORT-CHAMBER OF C	12,500.00	.00	.00	(	12,500.00)	.0
01-51178-12 PROGRAM SUPPORT-MAIN ST	20,000.00	.00	.00	(	20,000.00)	.0
01-51178-13 PROGRAM SUPPORT-SAGE AIR	5,400.00	.00	.00	(	5,400.00)	.0
01-51178-14 PROGRAM SUPPORT-AMBULANCE	26,000.00	.00	8,563.35	(	17,436.65)	( 32.9)
01-51178-15 PROGRAM SUPPORT-HIST. PRESERV.	3,500.00	.00	.00	(	3,500.00)	.0
01-51178-16 PROG SUPPORT-P C SERV FOR SRS	1,500.00	.00	.00	(	1,500.00)	.1
01-51178-17 PROG SUPPORT-P C SENIORS TRAN	1,000.00	.00	.00	(	1,000.00)	.1
01-51178-18 PIATT CO TOY & GIFT	1,000.00	.00	.00	(	1,000.00)	.1
01-51178-20 PROG SUPPORT-FAITH IN ACTION	2,000.00	.00	2,000.00	.00	( 100.0)	
01-51178-21 PROGRAM SUPPORT-FIREWORKS	1,000.00	.00	.00	(	1,000.00)	.1
01-51178-22 PROGRAM-CHRISTMAS LIGHTING	2,500.00	.00	2.29	(	2,497.71)	( .1)
01-51178-23 COMMUNITY DEV PROGRAM SUPPO	10,000.00	.00	.00	(	10,000.00)	.0
01-51178-24 DOWNTOWN FIRE & SAFETY	10,000.00	.00	1,576.20	(	8,423.80)	( 15.8)
TOTAL PROGRAMS	130,900.00	.00	12,141.84	(	118,758.16)	( 9.3)
<b>CONTINGENCY</b>						
01-51190-00 CONTINGENCY	30,000.00	.00	.00	(	30,000.00)	.0
TOTAL CONTINGENCY	30,000.00	.00	.00	(	30,000.00)	.0
TOTAL ADMINISTRATION	1,113,648.00	58,206.03	294,856.38	(	818,791.62)	( 26.5)
<b>POLICE</b>						
<b>PERSONNEL EXPENDITURES</b>						
01-51331-00 SALARIES	467,445.00	34,563.75	160,005.66	(	307,439.34)	( 34.2)
01-51331-01 OVERTIME	20,000.00	1,170.86	4,221.40	(	15,778.60)	( 21.1)
01-51332-00 PAYROLL TAXES	291,200.00	21,314.92	98,416.47	(	192,783.53)	( 33.8)
01-51334-00 UNIFORMS	10,000.00	622.17	1,256.35	(	8,743.65)	( 12.6)
01-51336-00 GROUP INSURANCE	122,434.00	8,708.32	38,235.76	(	84,198.24)	( 31.2)
TOTAL PERSONNEL EXPENDITURES	911,079.00	66,380.02	302,135.64	(	608,943.36)	( 33.2)

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>EQUIPMENT &amp; SUPPLIES</b>						
01-51361-00 FUEL	15,000.00	940.50	4,605.32	(	10,394.68)	( 30.7)
01-51364-00 SUPPLIES GENERAL	8,000.00	369.28	1,303.21	(	6,696.79)	( 16.3)
01-51364-01 POLICE RANGE	5,000.00	1,568.57	5,016.05		16.05	( 100.3)
01-51364-02 AMMO/GUNS	10,000.00	.00	.00	(	10,000.00)	.0
TOTAL EQUIPMENT & SUPPLIES	38,000.00	2,878.35	10,924.58	(	27,075.42)	( 28.8)
<b>INSURANCE - PROPERTY, LIABILITY,</b>						
01-51366-00 INSURANCE	62,000.00	.00	.00	(	62,000.00)	.0
<b>MAINTENANCE</b>						
01-51371-01 MAINTENANCE-B & G	5,000.00	916.55	1,938.48	(	3,061.52)	( 38.8)
01-51371-02 MAINTENANCE EQUIPMENT	12,000.00	219.23	1,797.80	(	10,202.20)	( 15.0)
01-51371-03 COMP SUPPORT/SOFTWARE/INTERN	9,000.00	.00	2,319.95	(	6,680.05)	( 25.8)
01-51371-05 LICENSED VEHICLE	10,000.00	190.69	2,783.13	(	7,216.87)	( 27.8)
TOTAL MAINTENANCE	36,000.00	1,326.47	8,839.36	(	27,160.64)	( 24.6)
<b>SERVICES</b>						
01-51372-01 SERVICES/ATTORNEYS FEES/LICENS	12,000.00	898.00	3,772.12	(	8,227.88)	( 31.4)
01-51372-04 SERVICES-OTHER	.00	.00	175.00		175.00	.0
01-51372-05 PUBLICATIONS/PRINTING	4,500.00	4,150.39	4,587.75		87.75	( 101.9)
01-51372-06 PRO FEES/DUES/MEMB/MTU COSTS	5,000.00	100.00	2,328.00	(	2,672.00)	( 46.5)
01-51372-07 ANIMAL CONTROL/ANIMAL HOSP FEE	20,000.00	3,965.35	3,965.35	(	16,034.65)	( 19.8)
01-51372-08 SHOP WITH A COP EXPENSES	3,000.00	.00	60.90	(	2,939.10)	( 2.0)
TOTAL SERVICES	44,500.00	9,113.74	14,889.12	(	29,610.88)	( 33.5)
<b>UTILITIES</b>						
01-51373-00 UTILITIES-PHONE	2,000.00	220.63	877.64	(	1,122.36)	( 43.8)
01-51374-00 UTILITIES-CELL PHONE	5,500.00	.00	1,329.89	(	4,170.11)	( 24.2)
01-51375-00 UTILITIES-GAS,INTERNET,WATER	12,000.00	734.72	4,228.24	(	7,771.76)	( 35.2)
01-51375-05 UTILITIES-LEADS	10,000.00	.00	1,575.72	(	8,424.28)	( 15.8)
TOTAL UTILITIES	29,500.00	955.35	8,011.49	(	21,488.51)	( 27.2)
<b>TRAINING</b>						
01-51377-00 TRAINING	7,000.00	53.96	4,795.13	(	2,204.87)	( 68.5)
TOTAL TRAINING	7,000.00	53.96	4,795.13	(	2,204.87)	( 68.5)
<b>PROGRAMS</b>						
01-51378-01 FIRE & POLICE COMMISSION	2,000.00	.00	.00	(	2,000.00)	.1
TOTAL PROGRAMS	2,000.00	.00	.00	(	2,000.00)	.1
TOTAL POLICE	1,130,079.00	80,707.89	349,595.32	(	780,483.68)	( 30.9)

FIRE



**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT USED
<b>PERSONNEL EXPENDITURES</b>					
01-51431-00 SALARIES	33,500.00	2,350.00	9,025.00	( 24,475.00)	( 26.9)
01-51432-00 PAYROLL TAXES	3,200.00	225.04	864.25	( 2,335.75)	( 27.0)
01-51434-00 UNIFORMS	1,000.00	.00	.00	( 1,000.00)	.1
TOTAL PERSONNEL EXPENDITURES	37,700.00	2,575.04	9,889.25	( 27,810.75)	( 26.2)
<b>EQUIPMENT &amp; SUPPLIES</b>					
01-51443-00 EQUIP/SUPPLIES-INC MEDICAL SUP	10,000.00	118.44	1,487.96	( 8,512.04)	( 14.9)
01-51443-01 RECURRING GEAR/TOOLS	20,000.00	.00	.00	( 20,000.00)	.0
01-51461-00 FUEL	1,000.00	113.71	523.52	( 476.48)	( 52.3)
TOTAL EQUIPMENT & SUPPLIES	31,000.00	232.15	2,011.48	( 28,988.52)	( 6.5)
<b>INSURANCE - PROPERTY, LIABILITY,</b>					
01-51466-00 INSURANCE	5,300.00	.00	.00	( 5,300.00)	.0
<b>MAINTENANCE</b>					
01-51471-02 MAINTENANCE-EQUIPMENT	8,000.00	1,155.79	2,886.07	( 5,113.93)	( 36.1)
01-51471-03 MAINT-COMPUTER & REPLACEMENT	500.00	.00	120.00	( 380.00)	( 23.8)
01-51471-04 MAINT-COMPUTER NETWORK	300.00	.00	.00	( 300.00)	.3
01-51471-05 MAINT-TORNADO SIREN	1,000.00	374.62	374.62	( 625.38)	( 37.4)
TOTAL MAINTENANCE	9,800.00	1,530.41	3,380.69	( 6,419.31)	( 34.5)
<b>SERVICES</b>					
01-51472-04 SERVICES	1,500.00	182.00	1,774.07	274.07	( 118.2)
TOTAL SERVICES	1,500.00	182.00	1,774.07	274.07	( 118.2)
<b>UTILITIES</b>					
01-51473-00 UTILITIES/TELEPHONE	500.00	12.25	49.00	( 451.00)	( 9.6)
TOTAL UTILITIES	500.00	12.25	49.00	( 451.00)	( 9.6)
<b>TRAINING</b>					
01-51477-00 TRAINING-FD	1,000.00	400.00	1,100.00	100.00	( 109.9)
TOTAL TRAINING	1,000.00	400.00	1,100.00	100.00	( 109.9)
<b>PROGRAMS</b>					
01-51478-01 FIRE PREVENTION	1,500.00	.00	.00	( 1,500.00)	.1
TOTAL PROGRAMS	1,500.00	.00	.00	( 1,500.00)	.1
<b>CAPITAL IMPROVEMENTS</b>					
01-51480-04 RESCUE PUMPER TRUCK	75,605.00	75,606.00	75,606.00	1.00	( 100.0)
TOTAL CAPITAL IMPROVEMENTS	75,605.00	75,606.00	75,606.00	1.00	( 100.0)
TOTAL FIRE	163,905.00	80,537.85	93,810.49	( 70,094.51)	( 57.2)

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>PUBLIC WORKS</b>						
<b>PERSONNEL EXPENDITURES</b>						
01-51531-00 SALARIES	593,754.00	40,522.75	177,849.25	(	415,904.75)	( 30.0)
01-51532-00 PAYROLL TAXES	108,194.00	6,928.44	32,521.64	(	75,672.36)	( 30.1)
01-51534-00 NON-INSURANCE BENEFITS	8,478.00	364.04	4,583.81	(	3,894.19)	( 54.1)
01-51536-00 EMPLOYEE INSURANCE	103,080.00	7,823.69	33,444.76	(	69,635.24)	( 32.4)
<b>TOTAL PERSONNEL EXPENDITURES</b>	<b>813,506.00</b>	<b>55,638.92</b>	<b>248,399.46</b>	<b>(</b>	<b>565,106.54)</b>	<b>( 30.5)</b>
<b>EQUIPMENT &amp; SUPPLIES</b>						
01-51543-00 EQUIPMENT/TOOLS	8,900.00	566.03	874.07	(	8,025.93)	( 9.8)
01-51544-00 EQUIPMENT RENTAL	1,500.00	.00	.00	(	1,500.00)	.1
01-51561-00 FUEL/CHEMICALS	35,000.00	1,524.59	8,768.58	(	26,231.42)	( 25.1)
01-51562-00 CHEMICALS/STREET SALT	30,000.00	.00	9,903.71	(	20,096.29)	( 33.0)
01-51564-00 SUPPLIES/OTHER	10,000.00	259.75	2,191.32	(	7,808.68)	( 21.9)
01-51564-01 SAFETY SUPPLIES	500.00	.00	119.50	(	380.50)	( 23.7)
01-51564-08 BEAUTIFICATION	15,000.00	.00	.00	(	15,000.00)	.0
01-51564-11 SUPPLIES-SIGN REPLACEMENT	5,000.00	703.46	3,929.12	(	1,070.88)	( 78.6)
<b>TOTAL EQUIPMENT &amp; SUPPLIES</b>	<b>105,900.00</b>	<b>3,053.83</b>	<b>25,786.30</b>	<b>(</b>	<b>80,113.70)</b>	<b>( 24.4)</b>
<b>INSURANCE - PROPERTY, LIABILITY,</b>						
01-51566-00 INSURANCE	50,000.00	.00	.00	(	50,000.00)	.0
<b>MAINTENANCE</b>						
01-51571-01 MAINT-BUILDING & GROUNDS	3,500.00	147.47	535.80	(	2,964.20)	( 15.3)
01-51571-02 MAINTENANCE-VEH & EQ	45,000.00	527.49	15,977.44	(	29,022.56)	( 35.5)
01-51571-03 COMPUTER REPAIRS	3,000.00	.00	7,556.81	(	4,556.81)	( 251.9)
01-51571-04 MAINTENANCE--COMPUTER NETWO	2,000.00	.00	135.00	(	1,865.00)	( 6.7)
01-51571-05 OIL & CHIP SUPPLEMENTAL MAINT	10,000.00	.00	.00	(	10,000.00)	.0
01-51571-06 ROAD & DRAINAGE MAINTENANCE	30,000.00	106.50	2,779.80	(	27,220.20)	( 9.3)
01-51571-07 SIDEWALK MAINTENANCE	30,000.00	.00	1,567.17	(	28,432.83)	( 5.2)
<b>TOTAL MAINTENANCE</b>	<b>123,500.00</b>	<b>781.46</b>	<b>28,552.02</b>	<b>(</b>	<b>94,947.98)</b>	<b>( 23.1)</b>
<b>SERVICES</b>						
01-51572-04 SERVICES-OTHER	1,800.00	.00	271.18	(	1,528.82)	( 15.0)
01-51572-05 SERVICES-TREE REMOVAL	29,000.00	340.00	6,367.50	(	22,632.50)	( 22.0)
01-51572-06 SERVICES-LANDSCAPE WASTE	20,000.00	.00	4,600.00	(	15,400.00)	( 23.0)
01-51572-07 SERVICES-CITY CLEAN-UP/WASTE	15,500.00	.00	1,210.48	(	14,289.52)	( 7.8)
<b>TOTAL SERVICES</b>	<b>66,300.00</b>	<b>340.00</b>	<b>12,449.16</b>	<b>(</b>	<b>53,850.84)</b>	<b>( 18.8)</b>

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>UTILITIES</b>						
01-51573-00 UTILITIES/TELEPHONE	650.00	24.50	172.13	(	477.87)	( 26.3)
01-51575-00 UTILITIES/GAS-ELECT-WATER	13,000.00	1,211.70	5,478.56	(	7,521.44)	( 42.1)
01-51575-02 UTILITIES-STREET LIGHTING	43,000.00	6,123.60	30,839.61	(	12,160.39)	( 71.7)
01-51575-03 UTILITIES-TRAFFIC SIGNAL	2,000.00	94.45	427.27	(	1,572.73)	( 21.3)
TOTAL UTILITIES	58,650.00	7,454.25	36,917.57	(	21,732.43)	( 62.9)
<b>TRAINING</b>						
01-51577-00 TRAINING/PW	1,000.00	848.75	1,050.33		50.33	( 104.9)
TOTAL TRAINING	1,000.00	848.75	1,050.33		50.33	( 104.9)
<b>CAPITAL IMPROVEMENTS</b>						
01-51580-00 PW EQUIPMENT - GATOR LEASE	2,650.00	2,611.03	2,611.03	(	38.97)	( 98.5)
TOTAL CAPITAL IMPROVEMENTS	2,650.00	2,611.03	2,611.03	(	38.97)	( 98.5)
TOTAL PUBLIC WORKS	1,221,506.00	70,728.24	355,765.87	(	865,740.13)	( 29.1)
 <b>RECREATION</b>						
<b>PERSONNEL EXPENDITURES</b>						
01-51631-00 SALARIES	134,000.00	8,999.30	37,296.76	(	96,703.24)	( 27.8)
01-51632-00 PAYROLL TAXES	21,926.00	1,494.09	6,836.00	(	15,090.00)	( 31.2)
01-51634-00 NON-INS BENEFITS	1,680.00	139.68	1,017.32	(	662.68)	( 60.5)
01-51636-00 GROUP INSURANCE	22,919.00	1,929.16	8,446.92	(	14,472.08)	( 36.9)
TOTAL PERSONNEL EXPENDITURES	180,525.00	12,562.23	53,597.00	(	126,928.00)	( 29.7)
<b>EQUIPMENT &amp; SUPPLIES</b>						
01-51661-00 FUEL	1,200.00	59.67	166.70	(	1,033.30)	( 13.8)
01-51664-00 SUPPLIES-GENERAL	2,000.00	61.43	155.66	(	1,844.34)	( 7.7)
01-51665-00 SUPPLIES-CONCESSIONS-LL	5,000.00	.00	.00	(	5,000.00)	.0
TOTAL EQUIPMENT & SUPPLIES	8,200.00	121.10	322.36	(	7,877.64)	( 3.9)
<b>INSURANCE - PROPERTY, LIABILITY,</b>						
01-51666-00 INSURANCE	12,500.00	5,547.00	5,547.00	(	6,953.00)	( 44.4)

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>MAINTENANCE</b>						
01-51671-02 MAINTENANCE/VEHICLES-EQUIP	1,000.00	.00	34.42	(	965.58)	( 3.3)
01-51671-03 MAINTENANCE-COMPUTERS	500.00	.00	.00	(	500.00)	.2
01-51671-04 MAINTENANCE-COMPUTER NETWORK	1,000.00	.00	60.00	(	940.00)	( 5.9)
01-51671-05 MAINTENANCE/NICK'S PARK	1,000.00	9.57	9.57	(	990.43)	( .9)
01-51671-06 MAINTENANCE/BURKE PK	1,500.00	.00	85.00	(	1,415.00)	( 5.6)
01-51671-07 MAINTENANCE-TRAILS	500.00	.00	.00	(	500.00)	.2
01-51671-08 MAINT/BALL DIAMONDS	2,000.00	6.78	91.78	(	1,908.22)	( 4.5)
01-51671-09 MAINTENANCE/GOLF RANGE	500.00	.00	.00	(	500.00)	.2
01-51671-10 WASHINGTON/BUCHANAN PARK	500.00	.00	.00	(	500.00)	.2
01-51671-11 MILLIGAN DOG PARK	1,000.00	.00	.00	(	1,000.00)	.1
<b>TOTAL MAINTENANCE</b>	<b>9,500.00</b>	<b>16.35</b>	<b>280.77</b>	<b>(</b>	<b>9,219.23)</b>	<b>( 2.9)</b>
<b>UTILITIES</b>						
01-51673-02 UTILITIES/TELEPHONE-FOREST PRE	500.00	39.38	157.88	(	342.12)	( 31.4)
01-51673-03 UTILITIES-PHONE-RANGE	400.00	35.49	142.26	(	257.74)	( 35.3)
01-51675-01 UTILITIES-PARKS-GAS,ELECT	2,000.00	60.61	278.41	(	1,721.59)	( 13.9)
01-51675-02 UTILITIES/ELECT-FOREST PRESERVE	2,000.00	64.36	373.21	(	1,626.79)	( 18.6)
01-51675-03 UTILITIES/DRIVING RANGE-GAS,ELE	2,000.00	189.00	901.74	(	1,098.26)	( 45.0)
01-51675-04 UTILITIES/WATER-SCHOOL	5,000.00	120.87	527.01	(	4,472.99)	( 10.5)
<b>TOTAL UTILITIES</b>	<b>11,900.00</b>	<b>509.71</b>	<b>2,380.51</b>	<b>(</b>	<b>9,519.49)</b>	<b>( 20.0)</b>
<b>TRAVEL &amp; MEETINGS</b>						
01-51676-00 TRAVEL & MEETINGS	500.00	.00	310.00	(	190.00)	( 61.8)
<b>TOTAL TRAVEL &amp; MEETINGS</b>	<b>500.00</b>	<b>.00</b>	<b>310.00</b>	<b>(</b>	<b>190.00)</b>	<b>( 61.8)</b>
<b>PROGRAMS</b>						
01-51678-01 PROGRAMS-REC BROCHURES	3,000.00	.00	3,329.26		329.26	( 110.9)
01-51678-03 OUTDOOR MOVIE TIME	1,600.00	.00	.00	(	1,600.00)	.1
01-51678-04 PROGRAMS-BASEBALL	6,000.00	.00	99.25	(	5,900.75)	( 1.6)
01-51678-05 PROGRAMS-SOFTBALL	4,000.00	.00	99.25	(	3,900.75)	( 2.5)
01-51678-06 PROGRAMS-T-BALL & PEANUT	2,500.00	.00	99.25	(	2,400.75)	( 3.9)
01-51678-08 PROGRAMS-SUMMER SINGERS	500.00	.00	.00	(	500.00)	.2
01-51678-09 PROGRAMS-EASTER EGG HUNT	400.00	134.52	345.82	(	54.18)	( 86.2)
01-51678-10 PROGRAMS-GOLF	1,200.00	.00	.00	(	1,200.00)	.1
01-51678-11 PROGRAMS-FOOTBALL	6,500.00	.00	.00	(	6,500.00)	.0
01-51678-12 PROGRAMS/SOCCER	3,500.00	.00	.00	(	3,500.00)	.0
01-51678-13 PROGRAMS-HALLOWEEN EVENT	300.00	.00	.00	(	300.00)	.3
01-51678-14 PROGRAMS - V-BALL	100.00	.00	.00	(	100.00)	1.0
01-51678-15 PROGRAMS-CHRISTMAS CONTESTS	200.00	.00	100.00	(	100.00)	( 49.5)
01-51678-16 CAP IMPRV-EAGLE SCOUT PROJECT	500.00	.00	.00	(	500.00)	.2
01-51678-17 PROGRAMS-SENIOR CITIZENS	500.00	.00	325.00	(	175.00)	( 64.8)
<b>TOTAL PROGRAMS</b>	<b>30,800.00</b>	<b>134.52</b>	<b>4,397.83</b>	<b>(</b>	<b>26,402.17)</b>	<b>( 14.3)</b>
<b>CAPITAL IMPROVEMENTS</b>						
01-51680-00 EQUIPMENT - GATOR LEASE	2,260.00	2,255.40	2,255.40	(	4.60)	( 99.8)
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>2,260.00</b>	<b>2,255.40</b>	<b>2,255.40</b>	<b>(</b>	<b>4.60)</b>	<b>( 99.8)</b>

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**GENERAL FUND**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT USED
TOTAL RECREATION	256,185.00	21,146.31	69,090.87	( 187,094.13)	( 27.0)
<u>AQUATIC CENTER/POOL</u>					
<b>PERSONNEL EXPENDITURES</b>					
01-51731-00 SALARIES-AQUATIC CENTER	83,000.00	.00	.00	( 83,000.00)	.0
01-51732-00 PAYROLL TAXES-AQ CENTER	9,066.00	.00	.00	( 9,066.00)	.0
TOTAL PERSONNEL EXPENDITURES	92,066.00	.00	.00	( 92,066.00)	.0
<b>EQUIPMENT &amp; SUPPLIES</b>					
01-51762-00 CHEMICALS/POOL	13,000.00	.00	.00	( 13,000.00)	.0
01-51765-00 SUPPLIES-CONCESSIONS-POOL	13,000.00	.00	.00	( 13,000.00)	.0
TOTAL EQUIPMENT & SUPPLIES	26,000.00	.00	.00	( 26,000.00)	.0
<b>MAINTENANCE</b>					
01-51771-01 MAINTENANCE/AQUATIC CENTER	5,000.00	1,484.75	2,884.75	( 2,115.25)	( 57.7)
TOTAL MAINTENANCE	5,000.00	1,484.75	2,884.75	( 2,115.25)	( 57.7)
<b>UTILITIES</b>					
01-51773-00 UTILITIES-PHONE	600.00	12.25	49.00	( 551.00)	( 8.0)
01-51775-00 UTILITIES-GAS ELEC ETC	18,000.00	331.47	1,445.47	( 16,554.53)	( 8.0)
TOTAL UTILITIES	18,600.00	343.72	1,494.47	( 17,105.53)	( 8.0)
<b>PROGRAMS</b>					
01-51778-01 PROGRAMS-POOLS	4,500.00	.00	282.59	( 4,217.41)	( 6.3)
01-51778-02 PROGRAMS-SWIM TEAM	1,500.00	.00	.00	( 1,500.00)	.1
TOTAL PROGRAMS	6,000.00	.00	282.59	( 5,717.41)	( 4.7)
TOTAL AQUATIC CENTER/POOL	147,666.00	1,828.47	4,661.81	( 143,004.19)	( 3.2)
<u>CAPITAL IMPROVEMENTS DEPT</u>					
<b>CAPITAL IMPROVEMENTS</b>					
01-51880-22 DOWNTOWN ALLEY REHABILITATION	8,000.00	.00	.00	( 8,000.00)	.0
01-51880-25 DRAINAGE DITCHING IMPROVEMENT	32,000.00	5,677.69	5,677.69	( 26,322.31)	( 17.7)
01-51880-33 NICKS PARK REPLACEMENT	.00	.00	40.96	40.96	.0
01-51880-39 STODDARD COURT (ST ONLY)	61,000.00	2,727.45	2,727.45	( 58,272.55)	( 4.5)
01-51880-53 LOADER/BACKHOES	182,870.00	.00	134,250.00	( 48,620.00)	( 73.4)
01-51880-66 OUTDOOR REC FACILITY PROJ	41,250.00	.00	.00	( 41,250.00)	.0
TOTAL CAPITAL IMPROVEMENTS	325,120.00	8,405.14	142,696.10	( 182,423.90)	( 43.9)
TOTAL CAPITAL IMPROVEMENTS DEP	325,120.00	8,405.14	142,696.10	( 182,423.90)	( 43.9)

CITY OF MONTICELLO  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

GENERAL FUND

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT USED
TOTAL FUND EXPENDITURES	4,358,109.00	321,559.93	1,310,476.84	( 3,047,632.16)	( 30.1)
NET REVENUE OVER EXPENDITURES	( 436,334.00)	144,894.21	( 42,837.94)	393,496.06	9.8

CITY OF MONTICELLO  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

WATER WORKS

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT RECEIVED
02-42011-00 WATER RECEIPTS	676,000.00	44,595.66	211,121.14	(	464,878.86)	31.2
02-42012-00 MISC WATER RECEIPTS	.00	1,159.82	1,159.82		1,159.82	.0
02-42013-00 AMEREN UTILITY AGREEMENT WW	10,000.00	.00	.00	(	10,000.00)	.0
02-42016-00 IDOT REIMB OLD RT 47 WATERMAIN	15,000.00	.00	.00	(	15,000.00)	.0
02-42021-00 TAP-IN FEES	10,000.00	.00	8,250.00	(	1,750.00)	82.5
02-42027-00 INTEREST	10,000.00	33.03	133.83	(	9,866.17)	1.3
TOTAL MISC INCOME	721,000.00	45,788.51	220,664.79	(	500,335.21)	30.6
TOTAL FUND REVENUE	721,000.00	45,788.51	220,664.79	(	500,335.21)	30.6

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**WATER WORKS**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>WATER WORKS</b>						
<b>PERSONNEL EXPENDITURES</b>						
02-52131-00 SALARIES	182,224.00	12,838.54	60,017.84	(	122,206.16)	( 32.9)
02-52132-00 PAYROLL TAXES	34,100.00	2,259.69	11,144.27	(	22,955.73)	( 32.7)
02-52134-00 NON-INS BENEFITS	2,600.00	264.04	1,383.86	(	1,216.14)	( 53.2)
02-52136-00 EMPLOYEE INSURANCE	25,700.00	2,140.43	8,561.72	(	17,138.28)	( 33.3)
<b>TOTAL PERSONNEL EXPENDITURES</b>	<b>244,624.00</b>	<b>17,502.70</b>	<b>81,107.69</b>	<b>(</b>	<b>163,516.31)</b>	<b>( 33.2)</b>
<b>EQUIPMENT &amp; SUPPLIES</b>						
02-52143-00 EQUIPMENT	4,000.00	.00	.00	(	4,000.00)	.0
02-52161-00 FUEL	5,000.00	658.00	1,941.16	(	3,058.84)	( 38.8)
02-52162-01 CHEMICALS-CHLORINE	8,000.00	520.50	2,240.72	(	5,759.28)	( 28.0)
02-52162-02 CHEMICALS/SOFTENER SALT	60,000.00	6,194.24	35,573.06	(	24,426.94)	( 59.3)
02-52162-03 CHEMICALS/FLUORIDE	2,500.00	.00	455.63	(	2,044.37)	( 18.2)
02-52162-04 CHEMICALS/LEAD-COPPER	8,500.00	1,380.00	3,263.00	(	5,237.00)	( 38.4)
02-52162-05 CHEMICALS-TESTING SUPPLIES	1,000.00	.00	373.91	(	626.09)	( 37.3)
02-52162-06 CHEMICALS-CYTEC POLYMER	2,000.00	.00	.00	(	2,000.00)	.1
02-52162-10 CHEMICALS-CHLORINE BLEACH	4,500.00	391.27	1,030.21	(	3,469.79)	( 22.9)
02-52162-11 INORGANIC AMMONIA, PERMITS, ETC	3,000.00	.00	668.95	(	2,331.05)	( 22.3)
02-52164-00 GENERAL SUPPLIES	25,000.00	1,461.42	6,547.22	(	18,452.78)	( 26.2)
02-52164-01 WATER BILLING POSTAGE	8,000.00	600.01	1,783.80	(	6,216.20)	( 22.3)
<b>TOTAL EQUIPMENT &amp; SUPPLIES</b>	<b>131,500.00</b>	<b>11,205.44</b>	<b>53,877.66</b>	<b>(</b>	<b>77,622.34)</b>	<b>( 41.0)</b>
<b>INSURANCE - PROPERTY, LIABILITY,</b>						
02-52166-00 INSURANCE	19,500.00	.00	.00	(	19,500.00)	.0
<b>MAINTENANCE</b>						
02-52171-01 MAINTENANCE-PLANT & GROUNDS	4,000.00	.00	129.99	(	3,870.01)	( 3.2)
02-52171-02 MAINTENANCE/VEHICLES	6,000.00	.00	812.39	(	5,187.61)	( 13.5)
02-52171-03 MAINTENANCE-COMPUTER REP.	3,000.00	.00	562.50	(	2,437.50)	( 18.7)
02-52171-04 MAINTENANCE-COMPUTER NETWORK	1,500.00	.00	60.00	(	1,440.00)	( 3.9)
02-52171-05 MAINTENANCE-SCADA & PLANT	8,500.00	.00	4,615.00	(	3,885.00)	( 54.3)
02-52171-06 CIVIC SYSTEMS -PROGRAM SUPPOR	2,000.00	.00	935.66	(	1,064.34)	( 46.7)
02-52171-08 MAINTENANCE - DISTRIB SYSTEM	10,000.00	1,348.00	7,575.86	(	2,424.14)	( 75.8)
<b>TOTAL MAINTENANCE</b>	<b>35,000.00</b>	<b>1,348.00</b>	<b>14,691.40</b>	<b>(</b>	<b>20,308.60)</b>	<b>( 42.0)</b>
<b>SERVICES</b>						
02-52172-03 SERVICES/ENGINEERING	2,500.00	.00	.00	(	2,500.00)	.0
02-52172-04 SERVICES-OTHER	11,500.00	112.00	361.20	(	11,138.80)	( 3.1)
02-52172-05 SERVICES/PDC LAB	8,000.00	907.78	3,402.22	(	4,597.78)	( 42.5)
<b>TOTAL SERVICES</b>	<b>22,000.00</b>	<b>1,019.78</b>	<b>3,763.42</b>	<b>(</b>	<b>18,236.58)</b>	<b>( 17.1)</b>



**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**WATER WORKS**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>UTILITIES</b>						
02-52173-00 UTILITES/TELEPHONE	400.00	12.25	49.00	(	351.00)	( 12.0)
02-52175-00 UTILITIES/GAS-ELECT-WATER	53,000.00	4,530.49	19,771.95	(	33,228.05)	( 37.3)
<b>TOTAL UTILITIES</b>	<b>53,400.00</b>	<b>4,542.74</b>	<b>19,820.95</b>	(	<b>33,579.05)</b>	<b>( 37.1)</b>
<b>TRAINING</b>						
02-52177-00 TRAINING	2,500.00	13.17	1,313.25	(	1,186.75)	( 52.5)
<b>TOTAL TRAINING</b>	<b>2,500.00</b>	<b>13.17</b>	<b>1,313.25</b>	(	<b>1,186.75)</b>	<b>( 52.5)</b>
<b>CAPITAL IMPROVEMENTS</b>						
02-52180-01 EQ REPLACEMENT PROGRAM	.00	.00	1,942.90		1,942.90	.0
02-52180-02 HYDRANT REPLACEMENT	6,000.00	.00	3,293.00	(	2,707.00)	( 54.9)
02-52180-03 WATER METER REPLACEMENT	7,000.00	.00	20.00	(	6,980.00)	( .3)
02-52180-05 WATER VALVE PROGRAM	6,000.00	.00	.00	(	6,000.00)	.0
02-52180-15 MAINTENANCE - NEW METER INSTAL	10,000.00	1,492.25	1,492.25	(	8,507.75)	( 14.9)
02-52180-18 A/G TANK REHAB	121,500.00	.00	.00	(	121,500.00)	.0
02-52180-19 WATER TOWER BOND PAYMENT	112,100.00	.00	31,603.75	(	80,496.25)	( 28.2)
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>262,600.00</b>	<b>1,492.25</b>	<b>38,351.90</b>	(	<b>224,248.10)</b>	<b>( 14.6)</b>
<b>TOTAL WATER WORKS</b>	<b>771,124.00</b>	<b>37,124.08</b>	<b>212,926.27</b>	(	<b>558,197.73)</b>	<b>( 27.6)</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>771,124.00</b>	<b>37,124.08</b>	<b>212,926.27</b>	(	<b>558,197.73)</b>	<b>( 27.6)</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 50,124.00)</b>	<b>8,664.43</b>	<b>7,738.52</b>		<b>57,862.52</b>	<b>( 15.4)</b>

CITY OF MONTICELLO  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

CASH WATER ESCROW FUND

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT RECEIVED
03-43027-00 INTEREST	500.00	.00	.00	( 500.00)	.0
TOTAL MISC INCOME	500.00	.00	.00	( 500.00)	.0
TOTAL FUND REVENUE	500.00	.00	.00	( 500.00)	.0
NET REVENUE OVER EXPENDITURES	500.00	.00	.00	( 500.00)	(.2)

CITY OF MONTICELLO  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

SANITATION

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT RECEIVED
04-44015-00 WWTP RD LOAN	9,285,000.00	.00	2,590,000.00	( 6,695,000.00)	27.9
04-44016-00 AMEREN UTILITY AGREEMENT SOM	10,000.00	.00	.00	( 10,000.00)	.0
04-44017-00 SEWER RECEIPTS	984,056.00	63,359.12	304,130.87	( 679,925.13)	30.9
04-44018-00 IDOT REIMB OLD RT 47 WATERMAIN	15,000.00	.00	.00	( 15,000.00)	.0
04-44021-00 SEWER PERMITS	10,000.00	.00	.00	( 10,000.00)	.0
04-44027-00 INTEREST	250.00	68.02	282.19	32.19	112.9
TOTAL MISC INCOME	10,304,306.00	63,427.14	2,894,413.06	( 7,409,892.94)	28.1
TOTAL FUND REVENUE	10,304,306.00	63,427.14	2,894,413.06	( 7,409,892.94)	28.1

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**SANITATION**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE		BUDGET OVER/UNDER	PERCENT USED
<b>SANITATION</b>						
<b>PERSONNEL EXPENDITURES</b>						
04-54731-00 SALARIES	241,681.00	17,440.67	78,358.99	(	163,322.01)	( 32.4)
04-54732-00 PAYROLL TAXES	45,463.00	3,078.83	14,708.52	(	30,754.48)	( 32.4)
04-54734-00 NON-INS BENEFITS	3,010.00	191.30	1,658.97	(	1,351.03)	( 55.1)
04-54736-00 EMPLOYEE INSURANCE	43,975.00	3,694.69	14,778.76	(	29,196.24)	( 33.6)
TOTAL PERSONNEL EXPENDITURES	334,129.00	24,405.49	109,505.24	(	224,623.76)	( 32.8)
<b>EQUIPMENT &amp; SUPPLIES</b>						
04-54743-00 EQUIPMENT	5,000.00	.00	.00	(	5,000.00)	.0
04-54761-00 FUEL-PLANT	6,500.00	223.16	2,852.35	(	3,647.65)	( 43.9)
04-54762-00 CHEMICALS	15,000.00	.00	375.49	(	14,624.51)	( 2.5)
04-54763-00 JULIE LOCATE FEES & SUPPLIES	1,000.00	.00	.00	(	1,000.00)	.1
04-54764-00 SUPPLIES	12,500.00	647.30	3,154.43	(	9,345.57)	( 25.2)
04-54764-07 MONTHLY BILLING POSTAGE	8,000.00	600.01	1,783.82	(	6,216.18)	( 22.3)
TOTAL EQUIPMENT & SUPPLIES	48,000.00	1,470.47	8,166.09	(	39,833.91)	( 17.0)
<b>INSURANCE - PROPERTY, LIABILITY,</b>						
04-54766-00 INSURANCE	17,000.00	.00	.00	(	17,000.00)	.0
<b>MAINTENANCE</b>						
04-54771-01 MAINTENANCE-PLANT AND SYSTEM	35,000.00	456.86	10,874.44	(	24,125.56)	( 31.1)
04-54771-02 MAINTENANCE-EQUIPMENT	10,000.00	33.11	973.52	(	9,026.48)	( 9.7)
04-54771-03 MAINT-LIFT STATIONS	11,000.00	505.77	1,273.72	(	9,726.28)	( 11.6)
04-54771-04 MAINTENANCE-COMPUTER NETWORK	1,500.00	.00	622.50	(	877.50)	( 41.4)
04-54771-05 MAINTENANCE-COMPUTER	2,500.00	.00	.00	(	2,500.00)	.0
04-54771-08 CIVIC SYS - PROGRAM SUPPORT	2,500.00	.00	935.66	(	1,564.34)	( 37.4)
TOTAL MAINTENANCE	62,500.00	995.74	14,679.84	(	47,820.16)	( 23.5)
<b>SERVICES</b>						
04-54772-04 SERVICES-OTHER	27,000.00	37.00	152.50	(	26,847.50)	( .6)
TOTAL SERVICES	27,000.00	37.00	152.50	(	26,847.50)	( .6)
<b>UTILITIES</b>						
04-54773-00 UTILITIES/ PHONE	2,500.00	199.93	805.03	(	1,694.97)	( 32.2)
04-54775-00 UTILITES/ELECT-GAS	100,000.00	7,550.49	29,020.73	(	70,979.27)	( 29.0)
TOTAL UTILITIES	102,500.00	7,750.42	29,825.76	(	72,674.24)	( 29.1)
<b>TRAINING</b>						
04-54777-00 TRAINING	2,500.00	324.34	1,199.92	(	1,300.08)	( 48.0)
TOTAL TRAINING	2,500.00	324.34	1,199.92	(	1,300.08)	( 48.0)

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**SANITATION**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT USED
<b>PROGRAMS</b>					
04-54778-01 LANDFILL FEES	10,000.00	.00	5,209.19	( 4,790.81)	( 52.1)
TOTAL PROGRAMS	10,000.00	.00	5,209.19	( 4,790.81)	( 52.1)
<b>CONTINGENCY</b>					
04-54790-00 CONTINGENCY FUND/SANITATION	20,000.00	.00	.00	( 20,000.00)	.0
TOTAL CONTINGENCY	20,000.00	.00	.00	( 20,000.00)	.0
<b>CAPITAL IMPROVEMENTS</b>					
04-54780-01 COLLECTION SYS REHAB	10,000.00	62.86	1,056.26	( 8,943.74)	( 10.6)
04-54780-02 METER REPLACEMENT PROG	7,000.00	1,492.25	1,512.25	( 5,487.75)	( 21.6)
04-54780-18 MAINT COLL SYS UPGRADES	100,000.00	.00	588.05	( 99,411.95)	( .6)
04-54780-19 SOM CONST INST PAYMENTS	217,000.00	48,729.71	48,729.71	( 168,270.29)	( 22.5)
04-54780-20 WWTP CONST PROJECT	9,285,000.00	2,713.00	2,593,923.55	( 6,691,076.45)	( 27.9)
04-54780-21 1/2 RT 47 & I72 SEW/WATER EXT	30,000.00	.00	.00	( 30,000.00)	.0
TOTAL CAPITAL IMPROVEMENTS	9,649,000.00	52,997.82	2,645,809.82	( 7,003,190.18)	( 27.4)
TOTAL SANITATION	10,272,629.00	87,981.28	2,814,548.36	( 7,458,080.64)	( 27.4)
<hr/>					
<b>CAPITAL IMPROVEMENTS</b>					
04-54880-02 EQ REPLACEMENT PROGRAM	28,100.00	.00	.00	( 28,100.00)	.0
TOTAL CAPITAL IMPROVEMENTS	28,100.00	.00	.00	( 28,100.00)	.0
TOTAL DEPARTMENT 548	28,100.00	.00	.00	( 28,100.00)	.0
<hr/>					
TOTAL FUND EXPENDITURES	10,300,729.00	87,981.28	2,814,548.36	( 7,486,180.64)	( 27.3)
NET REVENUE OVER EXPENDITURES	3,577.00	( 24,554.14)	79,864.70	76,287.70	( 2,232.8)

CITY OF MONTICELLO  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

MOTOR FUEL TAX

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT RECEIVED
05-45006-00 MOTOR FUEL TAX	50,000.00	64,379.13	100,063.02	50,063.02	200.1
TOTAL TAXES	50,000.00	64,379.13	100,063.02	50,063.02	200.1
05-45027-00 INTEREST	75,000.00	5,145.71	30,885.15	( 44,114.85)	41.2
TOTAL MISC INCOME	75,000.00	5,145.71	30,885.15	( 44,114.85)	41.2
TOTAL FUND REVENUE	125,000.00	69,524.84	130,948.17	5,948.17	104.8

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**MOTOR FUEL TAX**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT USED
<b>EXPENDITURES</b>					
<b>UTILITIES</b>					
05-55173-02 OIL & CHIP PROGRAM	90,000.00	.00	.00	( 90,000.00)	.0
05-55173-05 STU PROGRAM	200,000.00	.00	.00	( 200,000.00)	.0
05-55173-11 MARKET/WASH PED CROSSING	225,000.00	6,082.00	7,873.00	( 217,127.00)	( 3.5)
05-55173-12 RT 47 BRIDGE PROJECT	80,000.00	10,572.50	31,637.38	( 48,362.62)	( 39.6)
05-55173-13 STODDARD COURT RECON	30,000.00	.00	.00	( 30,000.00)	.0
05-55173-14 CENTER ST RECON	83,000.00	.00	.00	( 83,000.00)	.0
05-55173-15 BIKE PATH PCC SURFACE (CFR-GA)	145,000.00	.00	.00	( 145,000.00)	.0
TOTAL UTILITIES	853,000.00	16,654.50	39,510.38	( 813,489.62)	( 4.6)
TOTAL EXPENDITURES	853,000.00	16,654.50	39,510.38	( 813,489.62)	( 4.6)
TOTAL FUND EXPENDITURES	853,000.00	16,654.50	39,510.38	( 813,489.62)	( 4.6)
NET REVENUE OVER EXPENDITURES	( 728,000.00)	52,870.34	91,437.79	819,437.79	( 12.6)

CITY OF MONTICELLO  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

WORKING CASH ACCOUNT

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT RECEIVED
06-46027-00 INTEREST	500.00	3.32	13.06	( 486.94)	2.6
TOTAL MISC INCOME	500.00	3.32	13.06	( 486.94)	2.6
TOTAL FUND REVENUE	500.00	3.32	13.06	( 486.94)	2.6
NET REVENUE OVER EXPENDITURES	500.00	3.32	13.06	( 486.94)	( 2.8)



CITY OF MONTICELLO  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

TIF I & TIF II

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT RECEIVED
07-47009-02 TIF DIST 2-TAXES	322,000.00	.00	.00	( 322,000.00)	.0
TOTAL TAXES	322,000.00	.00	.00	( 322,000.00)	.0
07-47027-02 INTEREST--TIF II	132.00	34.20	134.61	2.61	102.0
07-47027-03 INTEREST-WATER TOWER	.00	.05	.36	.36	.0
07-47029-03 TAX REBATE	19,751.00	.00	.00	( 19,751.00)	.0
07-47029-04 TRANSFER FROM WW	.00	.00	31,603.75	31,603.75	.0
TOTAL MISC INCOME	19,883.00	34.25	31,738.72	11,855.72	159.6
TOTAL FUND REVENUE	341,883.00	34.25	31,738.72	( 310,144.28)	9.3

**CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018**

**TIF I & TIF II**

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT USED
<b>SERVICES</b>					
07-57172-01	LEGAL FEES	5,000.00	.00	.00 ( 5,000.00)	.0
07-57172-02	SERVICES - AUDIT	1,500.00	.00	.00 ( 1,500.00)	.1
07-57172-03	ENGINEERING	3,500.00	.00	.00 ( 3,500.00)	.0
	<b>TOTAL SERVICES</b>	<b>10,000.00</b>	<b>.00</b>	<b>.00 ( 10,000.00)</b>	<b>.0</b>
	<b>TOTAL DEPARTMENT 571</b>	<b>10,000.00</b>	<b>.00</b>	<b>.00 ( 10,000.00)</b>	<b>.0</b>
 <b>EXPENDITURES</b>					
<b>CAPITAL IMPROVEMENTS</b>					
07-57280-72	ADMINISTRATION/CONSULTING	5,000.00	.00	.00 ( 5,000.00)	.0
07-57280-73	KIRBY MEDICAL AGREEMENT	125,000.00	.00	.00 ( 125,000.00)	.0
07-57280-74	KELLYS ACCOUNTING AGREEMENT	1,600.00	.00	.00 ( 1,600.00)	.1
07-57280-75	POOL BOND PAYMENT (\$1 MILLION)	108,640.00	.00	.00 ( 108,640.00)	.0
07-57280-80	ECONOMIC DEV PROGRAMMING	29,500.00	.00	.00 ( 29,500.00)	.0
	<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>269,740.00</b>	<b>.00</b>	<b>.00 ( 269,740.00)</b>	<b>.0</b>
	<b>TOTAL EXPENDITURES</b>	<b>269,740.00</b>	<b>.00</b>	<b>.00 ( 269,740.00)</b>	<b>.0</b>
 <b>CAPITAL IMPROVEMENTS</b>					
07-57380-04	WATER TOWER BOND PAYMENT	133,208.00	.00	31,603.75 ( 101,604.25) ( 23.7)	
	<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>133,208.00</b>	<b>.00</b>	<b>31,603.75 ( 101,604.25) ( 23.7)</b>	
	<b>TOTAL DEPARTMENT 573</b>	<b>133,208.00</b>	<b>.00</b>	<b>31,603.75 ( 101,604.25) ( 23.7)</b>	
	<b>TOTAL FUND EXPENDITURES</b>	<b>412,948.00</b>	<b>.00</b>	<b>31,603.75 ( 381,344.25) ( 7.7)</b>	
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 71,065.00)</b>	<b>34.25</b>	<b>134.97</b>	<b>71,199.97 ( .2)</b>

CITY OF MONTICELLO  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

FUND 11

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT RECEIVED
11-41001-00 PROPERTY TAX	194,274.00	.00	.00	( 194,274.00)	.0
11-41002-00 BOND REBATE-2 MIL	18,444.00	.00	.00	( 18,444.00)	.0
11-41008-00 BOND REBATE-1 MIL	108,640.00	.00	.00	( 108,640.00)	.0
TOTAL TAXES	321,358.00	.00	.00	( 321,358.00)	.0
11-41027-00 INTERST POOL CONST	125.00	9.53	37.51	( 87.49)	30.0
TOTAL MISC INCOME	125.00	9.53	37.51	( 87.49)	30.0
TOTAL FUND REVENUE	321,483.00	9.53	37.51	( 321,445.49)	.0

CITY OF MONTICELLO  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING APRIL 30, 2018

FUND 11

	ANNUAL BUDGET	APRIL BALANCE	YEAR TO DATE BALANCE	BUDGET OVER/UNDER	PERCENT USED
<u>POOL CONSTRUCTION</u>					
<b>POOL BOND</b>					
11-58102-00	CERTIFICATE PMT-1 MIL	115,540.00	.00	.00 ( 115,540.00)	.0
11-58103-00	BOND PAYMENT-2 MIL	213,418.00	.00	.00 ( 213,418.00)	.0
	TOTAL POOL BOND	328,958.00	.00	.00 ( 328,958.00)	.0
	TOTAL POOL CONSTRUCTION	328,958.00	.00	.00 ( 328,958.00)	.0
	TOTAL FUND EXPENDITURES	328,958.00	.00	.00 ( 328,958.00)	.0
	NET REVENUE OVER EXPENDITURES	( 7,475.00)	9.53	37.51	7,512.51 ( .5)



# CITY COUNCIL MEETING MEMORANDUM

<b>ITEM:</b> Ordinance 2018-22 Update to Solicitation Ordinance	<b>DEPARTMENT:</b> Police Department
<b>AGENDA SECTION:</b> New Business	<b>SUBMITTED BY:</b> Chief John Carter
<b>ATTACHMENTS:</b> (X) Ordinance ( ) OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> May 9, 2018 Revised May 23, 2018

**BACKGROUND:**

I asked the City Attorney to review the City’s solicitor ordinance, and propose suggested amendments designed to reduce fraud and crime, while also protecting solicitors’ First Amendment rights.

It was determined that the current ordinance is not in line with First Amendment Rights of Canvassers and the changes are necessary for compliance.

We still require permits (licenses) for commercial Door-to-Door Solicitation: The proposed ordinance requires a license for door-to-door commercial solicitation, tailoring the City’s regulations to where fraud, crime, and privacy concerns are greatest, while also leaving open opportunities to engage in First Amendment-protected activities.

Non-Commercial Door-to-Door Solicitation License Is Not Required: The proposed Ordinance specifies that individuals or organizations with certain enumerated purposes do not need to apply or pay for a license to solicit within the City. This provision acknowledges important First Amendment rights of religious organizations and news media, while requiring compliance with the resident’s direction regarding welcome solicitors at his or her residence.

This ordinance allows for the creation of a “No Knock” Registry: Residents may prohibit door-to-door commercial and/or non-commercial solicitation by registering their residence with the Police Department, which will maintain and publish the “No Knock” registry on the City’s website. Residents may also exclude door-to-door commercial and/or non-commercial solicitors from their property by posting an appropriate sign. This procedure empowers residents to permit or prohibit door-to-door solicitation, and reduces claims that the City is regarding First Amendment rights.

In conclusion, the proposed amendments to the City’s solicitor ordinance are intended to help the City accomplish its goals regarding crime, fraud, and privacy, while regulating solicitors in accordance with the applicable statutes and constitutional requirements

**RECOMMENDED ACTION:** Pass the amendments to the Solicitation Ordinance so the City is compliant with First Amendment Rights of Solicitors and Canvassers.

**CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS**

---

ORDINANCE NO. 2018 -22

AN ORDINANCE AMENDING TITLE XI, CHAPTER 114 OF  
THE CITY OF MONTICELLO MUNICIPAL CODE REGARDING  
SOLICITORS AND CANVASSERS

---

ADOPTED BY THE

CITY COUNCIL

CITY OF MONTICELLO

THIS 14<sup>th</sup> DAY OF MAY, 2018

**CITY OF MONTICELLO  
PIATT COUNTY, ILLINOIS**

**ORDINANCE NO. 2018-22**

AN ORDINANCE AMENDING TITLE XI, CHAPTER 114 OF  
THE CITY OF MONTICELLO MUNICIPAL CODE REGARDING  
SOLICITORS AND CANVASSERS

**WHEREAS**, the City of Monticello (the “City”) is an Illinois municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970 and the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

**WHEREAS**, the City is authorized to license, tax, regulate, or prohibit hawkers, peddlers, itinerant merchants, and transient vendors of merchandise (65 ILCS 5/11-42-5; 225 ILCS 465/4), and to define, prevent, and abate nuisances (65 ILCS 5/11-60-2); and

**WHEREAS**, based on a routine review of the City Code, the City Council expressed a desire to amend its ordinances regarding solicitors in order to reduce fraud and crime, and protect resident privacy, while protecting the First Amendment rights of solicitors, itinerant merchants, and transient vendors of merchandise.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Monticello, Piatt County, Illinois, as follows:

**Section 1. RECITALS.** The foregoing recitals are incorporated as though fully set forth herein.

**Section 2. AMENDMENT.** Title XI, Chapter 114 of the City of Monticello Code of Ordinances is hereby repealed and replaced with the following:

§ 114.01: Definitions. For the purposes of this chapter, the following words shall be considered to have the meanings hereinafter ascribed thereto:

Door-to-door commercial solicitation: attempting to make personal contact with any person at his residence, without prior invitation by or appointment with the resident, for the primary purpose of:

- (1) attempting to sell, for present or future delivery, any goods, wares, or merchandise, or any services to be performed immediately or in the future, whether or not the person has, carries or exposes a sample of such goods, wares or merchandise, and whether or not he is collecting advance payments for such sales and services;
- (2) seeking or attempting to obtain contributions of money or any other thing of value for the benefit of any association, organization, corporation, or program, excluding those defined under door-to-door non-commercial solicitation; or
- (3) personally delivering to the resident a handbill or flyer advertising a commercial event, activity, good, or service that is offered to the resident for purchase at a location away from the residence or at a future time.

Door-to-door non-commercial solicitation: attempting to make personal contact with any person at his residence, without prior specific invitation by or appointment with the resident, for the primary purpose of:

- (1) seeking or asking for a gift or donation for a public entity or nonprofit organization exempt from federal income tax under 26 U.S.C. 501(c);
- (2) soliciting the sale of goods, wares, or merchandise for present or future delivery, or the sale of services to be performed immediately or in the future, with the entire proceeds of such sale to be paid directly to, or used exclusively for the benefit of, a public entity or nonprofit organization exempt from federal income tax under 26 U.S.C. 501(c);
- (3) personally delivering to the resident a handbill or flyer advertising a future not-for-profit event, activity, good or service;
- (4) distribution of religious tracts and information on behalf of a religious organization;
- (5) door-to-door soliciting and pamphleteering as a vehicle for the dissemination of ideas, or views or opinions by one engaged in political activities as a candidate or on behalf of a candidate in a recognized federal, state or local election, or on behalf of an issue on an upcoming ballot; or



- (6) attempting to sell or deliver newspapers, magazines, or newspaper magazine subscriptions.

License: a document issued by the Police Department authorizing a commercial solicitor to engage in door-to-door commercial solicitation.

Public entity: the United States of America, the State of Illinois, and any county, municipality, school district, special district, and any other kind of district, agency, instrumentality, or political subdivision thereof organized pursuant to law and any separate entity created by intergovernmental contract or cooperation only between or among the federal, state, county, municipality, school district, special district, and every other kind of district, agency, instrumentality, or political subdivision thereof.

Residence: a private residence in the City, including condominium units and apartments, and including the yards, grounds, or hallways thereof.

§ 114.02: Prohibited Solicitation.

- (A) It is hereby declared to be the policy of the City that the occupant or occupants of residences in the City shall make the determination of whether solicitors shall be, or shall not be, invited to their residence.
- (B) No person may engage in door-to-door commercial solicitation at any residence without prior invitation from the occupant if the residence:
  - (1) is registered with the City's "No Knock" registry for door-to-door commercial solicitation; or
  - (2) prominently displays a notice stating "No Commercial Solicitors" or "No Commercial Solicitation" on or near the main entrance or door to any dwelling unit in the residence.
- (C) No person may engage in any door-to-door commercial or non-commercial solicitation upon any residence without prior invitation from the occupant thereof if the residence is:
  - (1) registered with the City's "No Knock" registry for door-to-door commercial and non-commercial solicitation; or
  - (2) prominently displays a notice stating "No Solicitors" or "No Solicitation" on or near the main entrance or door to any dwelling unit in the residence.

- (D) No person may engage in door-to-door commercial or non-commercial solicitation at any residence after the owner or occupant asks the person to leave the residence.

§ 114.03: “No Knock” Registry.

- (A) An occupant may prohibit door-to-door commercial and/or non-commercial solicitation without prior invitation at his or her residence by registering the residence with the Chief of Police.
- (B) The Chief of Police will maintain and publish a “No Knock” registry on the City’s website, indicating those occupants prohibiting door-to-door commercial and/or non-commercial solicitation at his or her residence.

§ 114.04: Commercial Door-to-Door Solicitation License Required.

It shall be unlawful for any person to engage in door-to-door commercial solicitation at a residence without first obtaining a license issued by the Chief of Police. Unless authorized or permitted pursuant to the terms and provisions of this chapter, the practice of being in and upon private residential property within the City by door-to-door commercial solicitors is a nuisance prohibited and punishable as set forth in this chapter.

§ 114.05: No License Required for Non-Commercial Door-to-Door Solicitation.

Persons engaged in non-commercial door-to-door solicitation are not required to obtain a license.

§ 114.06: Door-to-Door Solicitation.

- (A) Every person licensed pursuant to this chapter must at all times possess and display their license in a conspicuous place while soliciting, and shall produce the same whenever requested to do so by a police officer or other person.
- (B) Not more than two individuals will engage in door-to-door commercial or non-commercial solicitation at any residence at the same time without permission of the occupant.

§ 114.07: Application for Commercial Door-to-Door Solicitation License.

- (A) Each person applying for a door-to-door commercial solicitation license must make a written application on forms provided by the City with payment of the license fees to the City of Monticello. The applicant shall state upon oath or affirmation that the information contained in the application is truthful to the best of his or her knowledge and belief.

- (B) The applicant must supply the following information and any such additional information that the City may require upon the application form:
- (1) applicant's true and correct name, and any former names or aliases;
  - (2) applicant's business address and business telephone number;
  - (3) if different from the applicant, the name, address, and phone number of the responsible person or entity;
  - (4) the name, address, and phone number of the applicant's immediate supervisor, if any;
  - (5) information regarding the applicant's business including, without limitation, its legal status and proof of registration with, or a certificate of good standing from the Illinois Secretary of State;
  - (6) proof the applicant or the applicant's business has registered with the Illinois Department of Revenue for the payment of sales tax;
  - (7) a brief explanation of the nature and duration of the applicant's proposed solicitation activity that requires a license under this chapter;
  - (8) a complete list of all persons to be authorized to solicit under the license;
  - (9) for each person authorized to solicit under a license, the following information:
    - a. name, address, phone number and date of birth;
    - b. proof of identification by submittal of any of the following that bear a photograph of sufficient quality to identify the person:
      - i. a valid U.S. driver's license or identification card issued by any state;
      - ii. a valid United States uniformed service identification card;
      - iii. a valid U.S. passport; or

iv. U.S. Citizenship and Immigration Services Green Card;

(10) a statement that the applicant, nor any person to be authorized to solicit under the license, have not:

a. been convicted in any jurisdiction of robbery, theft, embezzlement, larceny, or crime involving the obtaining of money or property by false pretenses; and

b. had any jurisdiction revoke or deny them a permit, license, or registration in connection with soliciting.

(11) a ten dollar (\$10.00) application fee.

(C) Within five business days of the Chief of Police's receipt of a complete application, the Chief of Police will issue a license for a term of one year, unless the Chief of Police determines that the license application should be denied under the criteria stated in section § 114.08.

(D) Each applicant must read and sign a statement in substantially the following form:

"I, \_\_\_\_\_, having read and understood the provisions of the Monticello City Code regarding soliciting and in particular the provision contained therein against soliciting at residential premises where notices against solicitation have been posted.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_"

§ 114.08: Denial or Revocation of a License.

(A) The Chief of Police will send the applicant or licensee a "Notice of Denial" or "Notice of Revocation" for a door-to-door commercial solicitation license by first class mail, if the Chief of Police determines that the applicant or licensee:

(1) made any material misrepresentation or false statement in the license application;

(2) authorized, condoned, or knowingly tolerated any unlawful solicitation or any solicitation conducted under the license in such a manner as to constitute a nuisance, crime, fraud, trespass,

invasion of privacy, or deceptive practice;

- (3) failed to comply with applicable laws, including registration with the Illinois Department of Revenue for the payment of sales tax; or
  - (4) failed to conduct and/or supervise solicitation activities under the license so as to reasonably ensure that such solicitation is in compliance with the terms of the license and with the provisions of this chapter.
- (B) Within five business days of the “Notice of Denial” or “Notice of Revocation,” the applicant or licensee may submit a written request to the Mayor for a hearing to dispute the license denial or revocation.
- (C) Within five business days of the applicant or licensee’s request for a hearing, the Mayor will submit a “Notice of Hearing” to the applicant or licensee by first class mail, not less than five business days prior to the date of the hearing. The “Notice of Hearing” will describe the Chief of Police’s grounds for denial or revocation of the license, and notify the applicant of the time and place of the hearing, and their right to counsel, to submit evidence, and to cross-examine witnesses.
- (D) The Mayor will deny the application or revoke the license:
- (1) in the absence of a timely request for hearing; or
  - (2) upon finding of grounds for denial or revocation of the license based upon the preponderance of the evidence after a hearing.

§ Section 114.09: Penalty.

Notwithstanding any other remedies available to the City pursuant to this chapter, any person violating any of the provisions of this chapter shall be punished by a fine of not more than seven hundred and fifty dollars (\$750.00) for each offense, to which court or adjudication costs may be added. A separate offense shall be deemed committed on each day on which the violation occurs or continues to occur. The City may pursue any appropriate remedy at law or in equity to enforce the terms of this Chapter.

§ Section 114.10: Constitutional Rights.

Nothing in this chapter shall be interpreted or enforced to deprive any person of any rights guaranteed under the constitutions of the state of Illinois or the United States.

**Section 3. SUPERSEDER AND SEVERABILITY.** In the event a conflict exists between the terms of this Ordinance and any other ordinance of the City, the terms of this Ordinance shall govern. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

**Section 4. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law, and the provisions of the City Code amended herein shall be reprinted with the changes.

Passed by the City Council of the City of Monticello, Piatt County, this 14<sup>th</sup> day of May, 2018, by the following roll-call vote:

AYES:

NAYS:

ABSENT:

---

Pamela Harlan, City Clerk  
City of Monticello, Piatt County, Illinois

Approved by the City of Monticello this 14<sup>th</sup> day of May, 2018.

---

Larry Stoner, Mayor

ATTEST:

---

Pamela Harlan, City Clerk  
City of Monticello, Piatt County, Illinois



# CITY COUNCIL MEMORANDUM

<b>ITEM:</b> City Administrator's Report for City Council meeting date May 29, 2018.	<b>DEPARTMENT:</b> City Administration
<b>AGENDA SECTION:</b> City Administrator's Report	<b>SUBMITTED BY:</b> Terry Summers, City Administrator
<b>ATTACHMENTS:</b> ( ) ORDINANCE ( ) RESOLUTION ( ) OTHER SUPPORTING DOCUMENTS	<b>DATE:</b> Wednesday, May 23, 2018

**GENERAL ACTIVITIES:**

**Annual Financial Report**

Representation from the certified public accountants and consulting firm of May, Cocagne and King, PC. will present their annual financial report for the year ending December 31, 2017 at the June 25<sup>th</sup>, 2018 City Council meeting. You should have received an email on Tuesday, May 22<sup>nd</sup> notifying you that copies of this report were provided to you in your mailbox.

**Sewer Averages**

Sewer averages will begin with the first bills of June and the averages will continue through the September billing cycle. This program was initiated to alleviate possible financial strain on the residents of Monticello while watering lawns and filling swimming pools during these four months.

**Police Union Negotiations**

The current police union contract is due to expire this year. Negotiations will begin next month.

**Police Station**

The air conditioning quit at the police station during the week of May 21. Chief Carter is currently in the process of ascertaining quotes to make the appropriate repairs or possible replacement.

**Monticello Family Aquatic Center**

The Monticello Family Aquatic Center is on schedule to open for the year on Monday, May 28<sup>th</sup>, 2018 and is scheduled to close on August 21<sup>st</sup>, 2018. We are pleased to have witnessed an increase in the family preseason passes this year as compared to last year. The mechanical seals failed on one of the pumps in the basement causing the motor to seize up during startup operations, the motor has been repaired and the impeller has been replaced. The unit is scheduled to be installed on Tuesday, May 29<sup>th</sup>. One of the two exterior accessed restrooms on the west side of the bath house is being retrofitted to accommodate private showering and the other restroom will become available for all individuals.

### **Solar Energy**

The City recently hosted the first of several Solar Power Hours at the Livingston Center. The events are open to the public with the purpose to educate and inform Champaign and Piatt County residents about the Solar Urbana-Champaign 3.0 program that we are partnering on. This is a grassroots program combining volume purchasing with community education to make solar power more accessible and affordable. The next scheduled Solar Power Hours are June 7<sup>th</sup> at 6pm at First Presbyterian Church in Monticello, and June 20<sup>th</sup> at 6:30pm at Monarch Brewing Company.

### **Local Update of Census Addresses**

The City recently completed the thorough review of the Local Update of Census Addresses (LUCA) for the 2020 Census. This involved reviewing the listed parcels and tracts (about 2,600 residential addresses) that the Census had on record and cross-referencing them with our own database for all residences within the city limits. Accurate Census data is very important as many formulas for funding are based upon population counts and current demographics.

### **Tax Increment Financing**

Staff is currently completing the annual report for Tax Increment Financing District #2, which is required by the State of Illinois. Once completed, the report must be filed by the City's TIF administrator and submitted to the Illinois State Comptroller's office by June 30<sup>th</sup>. Following the completion of the report, the Joint Review Board meeting will be held in June with representatives from all appropriate taxing bodies invited. As in the past, a summary of the annual report, and minutes from the Joint Review Board meeting, will be provided to the City Council.